

NOTUS CITY COUNCIL MEETING MINUTES
Monday, September 21, 2020 @ 7:00PM
at Notus City Hall, 375 Notus, ID, 83656
In Council Chambers

SOCIAL DISTANCING PROTOCOL IN PLACE

1. Meeting Called to Order

Meeting called to order at 7:02 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President, Bonnie Emly, Councilwomen Michelle DeGiorgio, and Councilman, Steven Ahlborn, all present. Mayor, David Porterfield, and City Attorney, Todd Lakey also present.

3. Moment of Reflection

None

4. Pledge of Allegiance

5. Public Concerns, Comments

Randall Taylor signed in but asked to speak on item 9.4.

6. Approval of Amended Agenda, Action Item

Emly motioned to approve the meeting agenda as amended by adding 9.6 Irrigation expense. Ahlborn seconded. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, DeGiorgio; yes. Motion carried.

7. Consent Agenda, Action Items

7.1 Disbursement List

Ahlborn motioned to approve the disbursement list for September 21, 2020. Emly seconded. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, DeGiorgio; yes. Motion carried.

7.2 Council Meeting Minutes

Ahlborn motioned to approve the meeting minutes from September 8, 2020. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; yes. Motion carried.

7.3 Committee Meeting Minutes: Library, Community Events

NONE

8. Staff Reports

8.1 Treasurer

Treasurer, Marie Eilers reviewed revenue and expense report with Council. She stated that the City audit will be November 23-25, 2020.

8.2 Public Works

Public Works Supervisor, Tyler Martin reported that city property cleanup has produced 4000 lbs. of scrap metal sent to recyclers. The well house, library book drop-box and trim on the library/community center have all been painted. Advanced divers have done the safety issue repairs but the safety ladder is not what he thought it should be. He will continue working with them. 1st street, South dust abatement was completed. Residents thank City for addressing the dust issue.

9. Business

9.1 Code Enforcement, ACTION ITEM

Mayor commented that there are not options available anymore from Canyon County or Caldwell police to help us with code enforcement. There is some money in the budget for code enforcement. He presented a job description for a part time/as needed enforcement officer for Council review. This will be brought back at a later meeting for discussion. No decision.

9.2 Comprehensive Plan Meeting Schedule

Ahlborn would like to see a template or something in writing to approve. He feels that so far, these workshops have not been very fruitful. Council will meet on Oct 12th and 26th, 2020 at 6 or 7 PM. Watch for the agendas.

9.3 Rise Broad Band/Sky Beam Contract Update

Mayor commented that the company Representative was unable to attend tonight so this will be brought back at another meeting. DeGiorgio comments that Council agreed to tell them to pay or take their equipment off our tower. Emly and Ahlborn disagree. Emly stated that there was no such decision made. Ahlborn stated that it was discussed that each company should pay their fair share for the amount of equipment each has on our tower.

**9.4 Informal Public Comment Period Extension, ACTION ITEM
For Proposed Utility Rate Increases for Residents and School District**

Mayor suggested that the informal comment period be extended to October 31 due to the lack of public response and have a decision made at the November 2nd meeting with the rate effective on the November billing. Ahlborn motioned to amend the previous motion and to extend the informal comment period to November 2nd to give people a chance hear the discussion and to comment if they so choose. Rate will take effect on Nov 23rd billing. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; No. Motion carried. City will send out informational mailer to hopefully get residents to respond.

9.5 Personnel Policy Amendments, ACTION ITEM

Mayor and Council reviewed the Personnel Policy proposed changes. Page 4, Probationary period, change title to introductory or training period. Page 12, Wording change to pay period adding "checks will be cut within 2-3 business days following end of pay period". Page17, Staff travel: ICRMP indicates travel time (for training, continuing education credit classes, conferences) should be paid. DeGiorgio stated that if it's the training that they (employees) feel that they need to preserve their job, then it needs to be on their own dime. Treasurer, Marie commented that she wouldn't use that information out in the public, she would use the information because she works here (City). It benefits the Council and City residents for us to go and learn this information. Ahlborn commented that we need to compensate for travel time but maybe a change in wording, indicating choosing class/training locations that are closer to home versus hours away. City current reimbursement is .26 cents when federal is .54 cents. Other topics covered were hiring committee and the PTO formula. Subject will be brought back to Council for decision.

9.6 Potential Irrigation Expense, ACTION ITEM

Mayor stated that there is an irrigation line blockage that is causing flooding on several resident's property. He spent many hours last weekend and this weekend trying to help. He is asking Council to allow City personnel to try to clean out the line/blockage and if unable to, then call out a rooter company. It may be a difficult to clear out if it is a root ball. DeGiorgio asked why the city doesn't check out new trees or shrubs planted near the sewer and water lines? Emly motioned to approve City personnel to attempt to clean out the (irrigation) line or to call out a rooter company. Cost not to exceed \$1,000. Ahlborn seconded. The City is not assuming responsibility for the irrigation system, we are just taking care of a pressing matter causing problems. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, DeGiorgio; no. Motion carried.

10. Mayor & Council Comment

NONE

11. Adjournment

DeGiorgio motioned to adjourn at 9:01 pm. Emly seconded. Voice vote. All in favor. Motioned carried.

Respectively submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____