

NOTUS CITY COUNCIL MEETING MINUTES
Regular Session: **Monday, September 20, 2021**
7:00 pm @ Notus City Hall
375 Notus Road, Notus, ID 83656
SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting was called to order at 7:07 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President, Bonnie Emly, present. Councilwoman Michelle DeGiorgio, present. Councilman, Steve Ahlborn, present. Mayor, David Porterfield and City Attorney, Stephanie Hansen also present. Councilman Devin Krasowski was absent.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

Ahlborn motioned to pay the disbursement list from Sept 20th for \$11,025.55. Emly seconded. DeGiorgio asked why we are still paying Mountain Waterworks for the water facility plan. Mayor stated that we are paying for work done but that this will be covered later on during item 7.3. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion carried.

5.2 Council Meeting Minutes

Ahlborn motioned to approve the council meeting/public hearing minutes from Aug 16 and workshop meeting minutes from Aug. 17, 2021. Emly seconded. DeGiorgio questioned the workshop minutes as having some misinformation. Ahlborn reminded her that minutes reflect what was said at the meeting and not the accuracy of what was said. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; abstained. Motion carried.

5.3 Committee Meeting Minutes: Library, Community Events Committee

Emly motioned to accept the Community Events Committee meeting minutes from August 17 and 31st 2021 into record. Ahlborn seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; yes. Motion carried.

6. Staff /Professionals Reports

6.1 Treasurer

Treasurer, Marie Eilers, reviewed monthly revenue and expense report. The new fiscal year starts next month.

CLERK NOTE* Mayor suggests we move to item 7.1 since this presentation was by web meeting and Eric Adolfsen from COMPASS was waiting. We will return to agenda after. (See item 7.1 now)

CLERK NOTE*Council returns from item 7.1 to continue at item 6.2

6.2 Public Works

Public Works Supervisor, Tyler Martin, stated that we would start discharging in Nov or Dec. The previous wastewater operator burned up the 2 chemical pumps that will need to be replaced. He also needs a portable wastewater pump for discharge. Cost between \$300-\$900. He uses a pump to be able to control the out flow and amount of chemical used.

6.3 City Engineer Mountain Waterworks

Mike Woodworth addresses Council via computer. He stated that they are at the end of gathering data needed for the facility plan. They need to update the programming on the fire suppression pump and booster pumps. Will need to address stand by power and VFD's at the booster station.

7. Business Items

7.1 COMPASS Ortho Photography Service Agreement, ACTION ITEM

Mayor welcomes Eric Adolfsen who is addressing meeting members via computer. He stated that the Ortho Photography from COMPASS has enough members service agreements to go ahead with the project. The funds from the sale of the data collected is held and can only be spent on more ortho photography. It costs about \$330.00 per map section. That doesn't include the flight crew. This technology can be used to measure sidewalks, streets, lagoons, any land area. It can measure anything on the ground. The cost is based on population. Notus would be a \$500, one time fee. Notus area of impact is about 14 sections large. Since we are a member of COMPASS there would be no cut off or date deadline to approve the agreement. The imaging program is a large file, but a desktop computer could handle it. Mayor thanks Eric for his information. No decision.

CLERK NOTE* Mayor suggest that we return to agenda item 6.2 now and continue.

CLERK NOTE* Council conclusion is to pay for this if and when we may need it.

7.2 Resident request for compensation due to sewer line issues at 539 Baxter Lane, ACTION ITEM

Britiany Anderson from 539 Baxter Lane requested City pay the bill for her sewer line clog. She reviewed the emails between her and Public Works Supervisor, Tyler Martin. She called McCrea Rooter and Drain on 3-29-2021. They hydro jetted the line and used video inspection and McCrea stated that there was a grease clog cleared and the sewer line was partially collapsed but still working. They left the video with resident. (Cost to the resident was \$1,320.00). Tyler reviewed and it was such poor quality he really could not see anything. Britiany's stepdad stated that the City's agreement to pay 85% of the McCrea bill is just a power trip. Mayor responded that is because McCrea's bill did show a division of what was attributed to the City's line and the private line. On 4-24-2021 Britiany's stepdad called Tyler stating that the line was plugged again. Tyler, thinking it was a subline plugged up, called Master Rooter to come out. Master Rooter sent a video camera down the line from the second clean out to main line, finding nothing. Then they went from clean out towards the house finding a broken line on the private property, about 2 ft from the house. They also marked one transition area in Baxter Lane, before sewer main, that could be a problem because it is Orangeburg pipe and grade was not great. They found no collapsed pipe. (Cost to the City was \$644.00). Tyler reviewed the (better quality) video and confirmed no collapsed pipe just a broken pipe on Britiany's property about two feet from the house (resident is responsible for all water and sewer lines on their private property.) Tyler finally found one company who had time and was willing to do the work. Dirt Pro installed one 4" sewer line for each house that runs along/under Baxter Lane, serving 539 Baxter and 198 Hailey Ave. Cost to City was \$22,250.50. Lines on private property are the responsibility of the resident. Discussion. Marie added that Tyler tried and tried to schedule a contractor to bid and replace the Orangeburg pipe but ran into difficulty because everyone is so busy, many wouldn't even call him back. DeGiorgio motioned pay McCrea \$1,320.00 and be done. Clerk adds for clarification that the bill to McCrea has been paid for by the owner so the City's payment will be made out to Britiany Anderson. Memorandum of Understanding will be made out to clarify amount due to be signed and returned with copy of receipt of payment to McCrea before check will be cut. Ahlborn seconded. Ahlborn commented that he sees his job in weighing issues, is that we can't just cover everyone's bills. We need to figure out with the City responsibility is and what the residents' issues are, to make a responsible decision. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion carried.

7.3 Facility Grant Re-Application Approval, Mountain Waterworks, ACTION ITEM

City Engineer, Mike Woodworth addressed Council via computer. Facility plan was discussed. He asked Council for authorization to apply for the grant to help cover the cost. City has already paid \$3000.00 for

work done. Ahlborn motioned to approve the facility plan grant reapplication. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion carried.

7.4 Proposed Fee Schedule, Impact and land use fees, ACTION ITEM

Antonio Conti reviewed impact fees. If we don't have fee's then the new home residents take advantage of the existing services and infrastructure without paying for them. New construction needs to pay their fair share. Impact fees can be collected at the plat stage or at the building permit stage. Council choice. Any new fee or increases to existing fee will need to go through the public hearing and resolution procedure.

For apartments, commercial and industrial users, sewer fees should be based on water use. Industrial users need to look at testing and pre-treatment of sewer/wastewater before it comes into our wastewater lagoons. Fee resolutions should include wording of "plus cost", that is a fairer way to charge. No decision.

7.5 Land Use Map update, ACTION ITEM

Antonio reviewed the current land use map with Council. Discussion. He asked them to color a map indicating their thoughts on what they see as the industrial, commercial, multi-residential and residential areas in town. Bring back to next meeting.

7.6 Employee Wage Increases, FY 2021-22, ACTION ITEM

Mayor stated that this topic was discussed during the budgeting process. Hourly wages for Clerical and maintenance staff were discussed. Ahlborn commented that the amount for getting license seem a bit low. DeGiorgio stated that it seems that every time we pay for a (employee) license, they either rip us off in some way or quit to move on with the new license. Ahlborn stated that the reason they move on is we only give them a 50-cent raise. DeGiorgio motioned to accept the wage increases as discussed at budget time and review next year along with any licensing (that may be obtained) for maybe \$20.00. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion carried.

7.7 Low Income Home Water Assistance Program, discussion

Mayor stated that this is federal money to help low-income families. This will be brought back to the next meeting.

8. **Executive Session: (Idaho Code 74-206(1) (b)** To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

NONE

9. **Mayor & Council Comment**

NONE

10. **Adjournment**

DeGiorgio motioned to adjourn at 9:43 pm. Ahlborn seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____