

# **NOTUS CITY COUNCIL MEETING and PUBLIC HEARING MEETING MINUTES**

**August 5th, 2024 @ 7:00PM**

at Notus City Hall, 375 Notus Rd, Notus, ID, 83656

## **1. Meeting Called to Order**

Meeting was called to order at 7:06 pm by Mayor, David Porterfield.

## **2. Roll Call**

Roll call was taken with the following results: Council President, Steve Ahlborn, Councilmen Rob Hartsock and Devin Krasowski, and Councilwomen, Lupita Connor, present. City Attorney, Matt Brown, and Mayor, David Porterfield also present.

## **3. Pledge of Allegiance**

## **4. Public Hearing to receive public comment regarding a proposed sign waiver application for the First Baptist Church at 441 Notus Road, Notus Idaho, 83656. They are requesting a waiver to install an illuminated sign within a residential district at the intersection of Notus Road and Gary Avenue.**

Mayor opened the public hearing. The City Clerk verified the hearing was properly advertised and published. Mayor recognized Gary Harshman, representing the Notus Baptist Church. Mr. Harshman stated that the old small bell tower and church sign need to be replaced. They are proposing a 88" by 84" illuminated reader sign that will advertise church business as well as community events. It will have a timer and a dimmer for nighttime. It would be placed in the lawn area. Approximately 33 ft from edge of Gary Avenue and 43 ft from Notus Road. No written comments were received. Mayor recognized Sparky Clancy to speak. Mr. Clancy stated he is in favor of the project. They have updated the windows and had to take down the original sign for repairs. He asks that Council approve the Conditional Use. Ahlborn asked about the illumination at night. Mr. Harshman stated that the sign will automatically dim at night so not to disturb the neighbors. No more questions were raised. Mayor closed public hearing.

## **5. Consent Agenda, Action Items**

### **5.1 Disbursement List**

Ahlborn noted an addition error of .83. Ahlborn motioned to pay the disbursements in the new amount of 4,361.70. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Hartsock; yes, Connor; yes. Motion carried.

### **5.2 Council Meeting Minutes**

NONE

### **5.3 Committee Meeting Minutes: Library, Community Events Committee**

Ahlborn motioned to accept the Library meeting minutes of 4-11-24, 5-9-24, 6-13-24 and the Community Events meeting minutes of 7-23-24. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes; Krasowski; yes. Motion carried.

## **6. Business**

### **6.1 Sign Waiver, First Baptist Church, ACTION ITEM**

Ahlborn motioned to approve the Condition Use Permit for the Notus Baptist Church. Hartsock seconded, as long as they are willing to work with the neighbors about the brightness and timing of it. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes; Krasowski; yes. Motion carried.

### **6.2 Resident Request for Use of Community Center for Community Thanksgiving Dinner, ACTION ITEM**

Resident, Ann Ersland stated she is willing to put on the Community Dinner again this year. She asked for the use of the Community Center for no charge. She is taking donations of food for the event. Ahlborn motioned to approve the use of the community center for the night before and the day of the event for no fee. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Hartsock; yes, Connor; yes; Motion carried.

### **6.3 Appointment of Community Library Liaison, ACTION ITEM**

Mayor stated that Bonnie Emly is still willing to be the Library Liaison for the Council, if approved. Ahlborn motioned to approve Bonnie Emly as the City Council Library Liaison. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes; Krasowski; yes. Motion carried.

### **6.4 USPS Contractor Parking**

Mayor stated the USPS delivery contractor needs overnight truck parking. They were in Homedale but a route change has them here. He offered the city empty lot, corner of 1<sup>st</sup> Street and Fargo Ave. Hartsock asked about the City liability. Attorney sees a little liability risk. Krasowski would like to get a letter releasing the City of all liability. Topic will be brought back to Council with copy of the letter.

### **6.5 Cyber Security proposal, ACTION ITEM**

Mayor stated we are hearing more and more about the need for cyber security to protect information and water and sewer systems. Our water SCADA system does have remote accessibility. Krasowski stated that Ed Basko from BSU may help with an assessment of our vulnerability. Krasowski motioned to accept the proposal from NetFusion for cyber security. Ahlborn seconded. Conner likes the idea of using BSU. Roll call was taken with the following results: Krasowski; no, Ahlborn; no, Hartsock; no, Connor; no. Motion fails. The assessment needs to be done first.

### **6.6 TextMyGov: Resident Notification Service Proposal, ACTION ITEM**

Mayor stated the resident email list is being built but it is hard to get people to give email addresses. The street work coming up is going to require letters to be sent out with street closure information at .83 each. A texting service would be helpful and could be attached to our website. Ahlborn likes the idea of getting information out in different ways. Email addresses are more protected by people. Connor wants to ask the residents if they want to go paperless. Krasowski does not want to babysit people. The decision was tabled.

Krasowski motioned to (move on to topic 6.8 and) go back to topic 6.7 after action topic 6.8. Hartsock seconded. All in favor. Motion carried.

### **6.7 Tentative FY 24-25 Budget Approval, ACTION ITEM**

Tentative budget was reviewed. Krasowski motioned to approve the tentative budget for: General Fund \$291,895.00, Sanitation Fund \$42,703.00, Streets \$194,057.00, Water \$161,900.00, Sewer \$264,570.00. for a total of \$895,125.00. Hartsock seconded. Roll call was taken with the following results: Krasowski; yes, Hartsock; yes, Ahlborn; yes, Connor; yes. Motion passes.

### **6.8 Annexation Ordinance for 382.65 acres, Approval, proposed No 481, ACTION ITEM**

The city attorney explains what an ordinance is for a new council member. Krasowski motioned to dispense with the three-reading rule and have the ordinance read once by title only. Hartsock seconded. Roll call was taken with the following results: Krasowski; yes, Hartsock; yes, Ahlborn; yes, Connor; no. Motion carries.

City Clerk reads title of Annexation Ordinance #481. Krasowski motioned to approve annexation ordinance #481. Ahlborn seconded. Connor felt that the public was not informed of the vote tonight. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, Hartsock; yes, Connor; no. Motion carried.

**6.9 Road Maintenance agreement for City owned well parcel #R38560 and Parcel #R38559010, plus YTBD parcel number near 715 Notus Road, ACTION ITEM**

**CLERK NOTE\*\*** Councilman, Krasowski steps away from the table as he is named in the agreement as a property owner.

Mayor reviews document with council. City Planner and City Attorney have reviewed it. Ahlborn motioned to approve the access road maintenance agreement between the City, Josh and Michelle Drennon, and Devin and Rachelle Krasowski. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes. Motion passes.

**6.10 (ADU) Accessory Dwelling Unit Ordinance, ACTION ITEM**

Tabled as it is getting late.

**7. Mayor & Council Comment**

Mayor noted that there is irrigation water on road near Fargo Ave and 3<sup>rd</sup> Street. Boat and trailer parking on Tower Ave. was addressed and owner will move them on Sunday.

**8. Adjournment**

Ahlborn motioned to adjourn at 10:34 PM. Connor seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, idCMC, Notus City Clerk \_\_\_\_\_

Approved by Mayor, David Porterfield \_\_\_\_\_