

City of Notus

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CITY COUNCIL MEETING and PUBLIC HEARING MINUTES

Monday August 19th, 2019 @ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen, Bonnie Emly and Michelle DeGiorgio; present. Councilman, Clint Berends, present. Also present, Mayor David Porterfield and Attorney Todd Lakey.

3. Pledge of Allegiance

4. PUBLIC HEARING for the purpose of public comment regarding proposed City FY 2019-20 Budget

4.1 Mayor opens Public Hearing

Mayor opens public hearing at 7:01 pm

4.2 Verification by City Clerk that Public Hearing was correctly advertised

City Clerk, Loretta confirms that the public hearing was correctly posted and advertised.

4.3 Review of Proposed FY 2019-20 budget

Treasurer, Marie reviews budget with audience and Council. Total revenue/expense budget for 2019-20 is \$942,994.00

4.4 Written Correspondence Submitted for the record

None submitted.

4.5 Public Testimony from those in support

None submitted.

4.6 Public Testimony from those neutral

None submitted.

4.7 Public Testimony from those opposed

None submitted.

****CLERK NOTE** Councilman Steve Ahlborn joins meeting at 7:13 PM**

4.8 Comments from Mayor and Council

Council DeGiorgio questions a report total from 6-25-19 versus 8-16-19 report total. Mayor and Marie explain the changes made during previous budget discussions.

4.9 Mayor closes Public Hearing

Mayor closes public hearing at: 7:21 PM

5. Approval of Agenda, as amended

Mayor comments the agenda was amended to add chip seal project change order for approval before project starts. Ahlborn motioned to approve meeting agenda as amended by adding 10.4, chip seal project change order. Berends seconded. Voice vote. All in favor. Motion passed. Emly motioned to move 10.8 to 10.1 in the order of business and renumber. DeGiorgio seconded. Voice vote. All in favor. Motion passed.

6. Public Concerns, Comments

NONE

7. Consent Agenda, Action Items

7.1 Disbursement List

DeGiorgio questions the invoice from Youngs Paving for \$15,547.51 Mayor explains that this is for 1/2 of the mobilization fee and patching activities. Emly questions \$103.00 Walmart receipt. Marie explains it was for general supplies. DeGiorgio motioned to pay the disbursements as presented. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes, Berends; abstains. Motion passed.

7.2 Council Meeting Minutes

Berends motioned to approve council meeting minutes from July 8 and 22, 2019. Emly seconded. Roll call was taken with the following results: Berends; yes, Emly; yes, DeGiorgio; no, Ahlborn; yes. Motion passed.

Ahlborn motioned to approve council meeting minutes from August 5, 2019. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no, Berends; abstain. Motion passed.

7.3 Committee Meeting Minutes: Library, Community Events Committee

Berends motioned to accept the library meeting minutes from June 12, 2019 into public record. Emly seconded. Roll call was taken with the following results: Berends; yes, Emly; yes, DeGiorgio; yes, Ahlborn; yes. Motion passed.

8. Staff Reports

8.1 Treasurer

Marie handed out revenue and expense reports for June and July. Also, the June 30th, 2019 quarterly report. She also reported that the street sign grant project will be completed by September 15th.

9. Professional's Reports

9.1 Engineer: Mountain Waterworks

Mayor reported that the sewer line repair project is wrapping up. Some of the manholes are being corrected. DeGiorgio asks about the condition of Tower drive. Mayor commented that Stuart looked at that area and feels that it seems to be damage done by ATV's and not caused by the contractor. Mayor stated that the City can do some small repairs. DeGiorgio asks since they (contractor) are not doing the (line at) gulch, how much are they getting minus the cost of the gulch (line repair)? Mayor stated he doesn't have that number but can find out. Ahlborn comments that the City should check with the Highway District to see if they have any (discarded) gravel available that we could get. He knows that they do have some occasionally that we could use around town.

10. Business, Action Items

10.1 Acceptance of Council Seat Resignation Letter

DeGiorgio motioned to accept Councilman Clint Berends resignation letter. Emly seconded. Roll call was taken with the following results; DeGiorgio; yes, Emly; yes, Ahlborn; yes. Motion passed. Mayor and Council thanked Clint for his service to the City and community. Clint leaves meeting at 8:10 pm.

10.2 Proposed FY 2019-20 Budget, Approval

Ahlborn motioned to approve the FY 2019-20 budget of \$942,994.00 as discussed in the public hearing. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; abstain. Motion passed.

10.3 Budget Appropriations Ordinance for FY 2019-20, Proposed Ord #463, Approval

Ahlborn motioned to dispose of the rule requiring ordinances be read on three separate days and once in full, and that the ordinance be read once by title only. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion passed. Budget Appropriations Ordinance # 463 title is read by City Clerk, Loretta Vollmer.

Ahlborn motioned to approve Budget Appropriations Ordinance #463. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion passed.

10.4 Lease of Space in Whitmire Building for Library and Community Center

Mayor reviews lease with Council that was discussed last meeting. Cost is \$1000.00 per month. Mr. Watson's Attorney and City Attorney suggest deleting paragraph 9 the destruction clause. City Attorney, Todd covers the other changes agreed upon. DeGiorgio motioned to accept the lease agreement with Todd's changes for the Whitmire building for the library and community center. Emly seconded. Mayor would like to see line 10 of section 2 be deleted. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Ahlborn no. Motion passed.

10.5 Chip Seal Project, change order approval to add 1st Street South

Mayor proposed a change order to add 1st Street, South for an estimated cost of \$15,000. Council previously approved getting the shoulders of the streets fixed in preparation of the chip seal and that has now been included in project so use that money for the additional work on 1st Street South. DeGiorgio motioned to approve a change order to add 1st Street South to chip seal project. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion passed.

10.6 ICCTFOA Conference Staff Attendance, held Sept 18-20, 2019 in Nampa

Ahlborn motioned to approve 2 staff members to attend the ICCTFOA Conference in Nampa. Emly seconded Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion passed.

10.7 City Auditor Engagement Letter, Approval

Mayor stated that the city audit this year will be more complex because of the wastewater project grants and loans. DeGiorgio commented that she didn't understand the audit last year and wants to make sure that we all understand it this year. Steve motioned to approve the city auditor engagement letter. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion passed.

10.8 Well #4 Building

Tabled

11. Executive Session (Idaho Code 74-206(1)(f)) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

DeGiorgio motioned to go into executive session (Idaho code 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated at 9:31 pm. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion passed. DeGiorgio motioned to leave executive session at 9:50 pm. Ahlborn seconded. Voice vote. All in favor. Motion passed.

12. Mayor & Council Comment

DeGiorgio asked what happened to getting background checks on all employees. Also asked if Hardcastle had been asked how much they would pay for their part of the gravel for the access road to lagoons since they use it too.

She has job description for the fulltime maintenance position to up out for advertisement. Mayor commented that wasn't what he asked her for.

13. Adjournment

DeGiorgio motioned to adjourn at 9:58 pm. Ahlborn seconded. Voice vote. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____