

NOTUS CITY COUNCIL MEETING MINUTES
SPECIAL Regular Session: **TUESDAY, July 6, 2021**
7:00 pm @ Notus City Hall
375 Notus Road, Notus, ID 83656
SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting called to order at 7:03 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwoman Michelle DeGiorgio and Council President Bonnie Emly, present. Councilmen Steve Ahlborn and Devin Krasowski, present. City Attorney, Stephanie Hansen, City Planner, Antonio Conti and Mayor, David Porterfield were also present.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Special Business Items

5.1 Syringa Potential Services Cost Review

Tina Wilson from Western Alliance for Economic Development reported that she has more information from Syringa Broadband high speed internet service. The grant application deadline has been extended to July 16, 2021 and project completion deadline is December 31st. It is deemed complete when fiber is lit and usable. Project cost to reach just City Hall from I-84 along 20-26 is \$849,000. Adding the construction of the “spokes” out to the library, wells, tower, and wastewater systems will total \$1,156,530.00. Syringa is a company consisting of 15 different phone companies and has been in business for over 20 years. If City agrees to accept the grant, City would be agreeing to use Syringa services. Normally 1Gig service for a business is about \$1000 per month. Syringa is offering the City Hall a dedicated line for \$495per month, contract is for 5 years. If the City doesn’t want to build the “spokes” and pay for that yet, that is an option. Councilmen Ahlborn collected resident reaction by handing out surveys at the 4th of July Celebration. There are mixed reactions from the public. 5 to 3 in favor of services to City Hall. 4 to 3 no fiber installed. 6 to 3 in favor of residential service, when/if available.

Federal Grant administrator told Tina when Syringa builds and certifies the project as complete, they would submit an invoice to the City, City then submits fund request to Dept of Commerce. Dept of Commerce sends grant funds to City and then City sends check to Syringa. No out-of-pocket money from City.

Ahlborn stated that the original cost he estimated roughly at a cost of \$600 because we weren’t sure how IT services would be handled or switched over to Syringa for City Hall. Adding the “spokes” would be an estimated total \$1,245.00 a month with closed connections. Those are numbers he used for his survey of residents. (The current quote dated 6-21-21 indicates service to City Hall at \$495.00 and each “spoke” at \$150.00 each)

Construction of the “spokes” to the sewer building and chemical building needs to cross the railroad. That takes time to get permits from them so this could be part of the second pot of grant money coming later. Construction of the “spokes of the wheel” could be funded from the second pot grant of money or apply for the entire 1.5 million to complete the entire project. If the City is awarded the grant, Council will need to decide what part of construction to build. It could be phase 1, fiber to City Hall and phase 2 fiber out to the “spokes”. Receiving the grant is not guaranteed. Discussion. Syringa will not be going through Notus to get to Parma. They have decided to go from Andersons Corner and Hwy 95 intersection to Parma. It is only 3 miles. Greenleaf, Parma and Caldwell all have fiber optics broad band. Tina will write the grant for the entire 1.15 project. The Museum is not one of the “spokes” since they are not governed by the City. For ease of budgeting, Tina suggested we put the entire 1.15 million grant available into a line item in upcoming budget as an expense in and revenue out.

5.2 Land Use Application Process, Adoption, ACTION ITEM

A discussion between City Planner, City Clerk and Tina Wilson was held to review city code and to formally address the processes needed related to land use and development application submissions. Antonio

stated that to limit the City's liability, the Mayor cannot be part of meetings with future land developers. Developers would have a pre application meeting with City Planner, City Clerk and Tina Wilson. (This would keep the Mayor unbiased in case he is called upon to break a tie vote of Council) Staff would discuss concepts with developers to align with the City's Comprehensive plan and ordinances. Once a formal application is submitted it would be reviewed for completeness and recommendations for Council would be prepared. This would be an all-internal staff process. Then the application would follow state guidelines as needed such as informational postings, public hearings, etc. DeGiorgio asked about impact fees. Antonio stated that these must be in place before an application is accepted and be justifiable. Currently City does not have anything but application type fees. Ahlborn motioned to formally adopt this internal land use application process. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes, Emly; yes. Motion carried.

6. Consent Agenda, ACTION ITEMS

6.1 Disbursement List

Ahlborn motioned to approve the disbursement list from July 7, 2021. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; yes, Krasowski; yes. Motion passed.

6.2 Council Meeting Minutes

Krasowski motioned to approve the meeting minutes with correction at 7.3 to read 35 instead of 3.5 million. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, DeGiorgio; abstain. Ahlborn; yes. Motion carried.

6.3 Committee Meeting Minutes: Library Board

NONE

7. Business Items

7.1 City Auditor, Zwygart John and Associates, Contract Approval, ACTION ITEM

Ahlborn motioned to accept the contract with Zwygart John and Associates to preform the City Audit. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes, Emly; yes. Motion carried.

7.2 Mayor and Council Compensation Ordinance, ACTION ITEM

DeGiorgio motioned move to dispense with the rule requiring ordinances be read on three separate days and once in full, and that the ordinance be read once, by title only. Emly seconded. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Ahlborn; yes, Krasowski; yes. Motion carried. Emly motioned to approve the compensation for elected official ordinance, increasing Council salary to \$100.00 per month and Mayor to \$400.00 per month. DeGiorgio seconded. Roll call was taken with the following results: Emly; yes, DeGiorgio; yes, Ahlborn; yes, Krasowski; yes. Motion carried.

7.3 Budget Review

Mayor commented that we need to add grant to the fund balance incase it is awarded to the City and then paid back out. If Council decides to proceed with the construction, then the monthly increase in cost of service will need to be added to expense.

8. Mayor & Council Comment

NONE

9. Adjournment

DeGiorgio motioned to adjourn. Krasowski seconded. All in favor. Meeting adjourned at 9:40 pm.

Respectfully submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____