

NOTUS CITY COUNCIL MEETING Minutes

Regular Session: **Monday July 16, 2018**

@ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Mo Shamseldin and Michelle DeGiorgio, present. Councilman Clint Berends, present. Also present Mayor David Porterfield and City Attorney, Todd Lakey.

3. Pledge of Allegiance

4. Public Concerns, Comments

None

5. Consent Agenda, Action Items

5.1 Disbursement List

Shamseldin motioned to pay the disbursements as presented. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, DeGiorgio; yes. Motion passed.

5.2 Council Meeting Minutes

Shamseldin motioned to approve Council meeting minutes from July 2, 2018. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, DeGiorgio; abstain. Motion passed.

5.3 Committee Meeting Minutes: Library, Community Events

Shamseldin motioned to approve Community Events meeting minutes from June, 6 and May 30, 2018. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, DeGiorgio; yes. Motion passed.

6. Staff Reports

6.1 Public Works

Mayor reports that the guys are doing a good job. Streets were ready for the 4th of July celebration. Lagoons area is looking better as well.

6.2 Library Liaison

NONE

6.3 Treasurer

Treasurer, Marie handed out revenue and expenditure reports to Council.

7. Professional's Reports

7.1 Wastewater

No report from Mike Black.

7.2 Engineer

City Engineer, Stuart reported that the wastewater upgrade and line replacement project is starting and they will have a 3 week advanced schedule maintained to help keep everyone informed what is happening and when/where. DeGiorgio asked why, in the City Newsletter the Mayor put out that it says we are 'waiting on that and that we can't move forward until we had gotten it, so I thought we must have already gotten it, and

now you are saying we can move on without it? Clerk states that the last newsletter said that we were still working on one easement but that the sewer project was moving forward.

(CLERK NOTE* actual wording from newsletter ‘we are still working on completion of one easement agreement, which must be in place before the collection system portion (pipeline replacement) of the project can be completed. Construction should begin within weeks.)

Stuart states that yes, that section of pipe was removed so that we could move forward but we are hoping to get that easement so we can put it back in the project.

DeGiorgio comments “because it would be beneficial to people to have it done.”

7.3 Crestline Engineers

Antonio Conti had pictures of the old Notus Road culvert showing that it was rotted through lengthways. Replacement is in and repaving should take place this Wednesday. Area clean-up is taking place this week. There will be a walk through to make sure the City is satisfied with the work before payment. He also commented that there are two more culverts in city that should be looked at to evaluate their conditions.

8. Business: Action Items

8.1 Water Meter Request for 360 Elgin Ave

Mayor commented that it is the professional water operator opinion to not move the water meter. He suggests an agreement between the City and Owner to have the city maintain the water line to the property line and the owner would be responsible from their property line to building. City Engineer, Stuart will take a look at this and give his suggestions and perhaps other useful options.

8.2 481 Fargo Utility Account

Councilwomen Shamseldin was able to speak with Robert Burke. He stated that the trailer was demolished by the end of May 2016. City Clerk reported that the base rates at that time was \$79.79 times 3 months totals \$239.37. Shamseldin motioned to bill property owner, Burke for \$239.37. DeGiorgio asked if we could lock off the water meter or take it out. Shamseldin amended the motion adding that he will have 90 days to pay the bill or it will become a lien on the property. DeGiorgio seconded. Roll call was taken with the following results: Shamseldin; yes, DeGiorgio; yes, Berends; no. motion passed.

8.3 FY 2017-18 Budget Amendment Hearing Date

Mayor commented that the FY 2017-18 budget needs to be amended because of the grant we received for the Notus Road culvert replacement. Public hearing will be held August 6th, 2018 during the regular Council meeting at 7:00 pm. DeGiorgio questions the amount of the amendment. City Engineer, Antonio Conti clarified the amount.

8.4 FY 2018-19 Budget Prep

Treasurer, Marie reviewed the budget line items with Council. Discussion was held on possible maintenance that may need to be budgeted for concerning the Conway Gulch. City Attorney, Todd suggested that the city seek the services of our water attorney for advice. Council will meet on July 30, 2018 at 7:00 pm for a budget workshop and possible approval of the tentative FY 2018-19 budget. August 6th Council meeting is the deadline for approval of the tentative budget for FY 2018-19.

8.5 FY 2018-19 Tentative Budget Approval

Tabled

9. Mayor & Council Comment

10. Adjournment

DeGiorgio motioned to adjourn at @8:46 pm. Berends seconded. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____