

# NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: **Monday, June 7<sup>th</sup>, 2021**

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

## ***SOCIAL DISTANCING PROTOCOL IN PLACE:***

### **1. Meeting Called to Order**

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

### **2. Roll Call**

Roll call was taken with the following results: Councilwoman Michelle DeGiorgio and Council President Bonnie Emly, present. Councilmen Steve Ahlborn and Devin Krasowski, present. City Attorney, Stephanie Hansen, City Engineer Rep., Mike Woodworth and Mayor, David Porterfield also present.

### **3. Pledge of Allegiance**

### **4. Public Concerns, Comments**

NONE

### **5. Consent Agenda, ACTION ITEMS**

#### **5.1 Disbursement List**

Ahlborn motioned to pay the disbursement list for June 7th as presented. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio, abstain, Emly; yes. Motion carried.

#### **5.2 Council Meeting Minutes**

Emly motioned to approve the meeting minutes from May17, 2021 as written. DeGiorgio seconded. Roll call was taken with the following results: Emly; yes, DeGiorgio; yes, Ahlborn; yes, Krasowski; yes. Motion carried.

#### **5.3 Committee Meeting Minutes: Library**

Emly attended Community Events Committee meeting. Volunteers and help will be needed with food cooking/cleanup.

### **6. Business Items**

#### **6.1 Canyon County Prosecutor Contract, ACTION ITEM**

Mayor stated that prosecution (for violations) will not be under Parma Police contract. We will have to have a separate contract with the County Prosecutor. Contract was reviewed. Charge will be \$100 per month. Krasowski motioned to approve the contract with the Canyon County Prosecutor. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion carried.

#### **6.2 Code Enforcement update, ACTION ITEM**

Mayor commented that the Parma Police Chief suggested that the City 15 MPH speed limit is not practical to enforce. That is for special areas like schools and churches. Mayor will be attending Parma Council meeting tomorrow night seeking approval from them of the code enforcement agreement with Parma Police.

#### **6.3 Annexation Ordinance, ACTION ITEM**

Ahlborn motioned to dispense with the rule requiring ordinances be read on three separate days and once in full, and that the ordinances be read once, by little only. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio, no, Emly; yes. Motion carried.

Clerk reads Ordinance #468 once by title only. Ahlborn motioned to approve Ordinance #468 for annexation of land owned by Thomas Miller. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio, yes, Emly; yes. Motion carried.

**6.4 City Planner Proposal, ACTION ITEM**

Mayor stated that money for a City Planner is in the future budget, but it would be very helpful if we could get one on board now. A lot of the fees for reviewing future development agreements and plan checks can be charged back to the applicants. Jacobs Engineering and Ackerman Estvold have submitted price breakdowns for review. Mike from Mountain Waterworks stated they would be willing to work with our Planner. Mayor commented we have about \$9000 in current budget available. The work would be by task order. Ahlborn motioned to accept Ackerman Estvold agreement as the City Planner. DeGiorgio seconded. Roll call was taken with the following results: Ahlborn; yes, DeGiorgio; yes, Emly; yes, Krasowski; yes. Motion carried.

**6.5 Mountain Waterworks, Mike Woodworth Facility Plan Proposal, ACTION ITEM**

Mike Woodworth from Mountain Waterworks explained the need for a City facility plan to Council. We need to evaluate the current City facilities as well as for the future developments. Need to know what the drinking water capacity is. Are current wells good enough or will we need to drill a new well since well #2 is "ify"? DEQ requires a current facility plan before they will give their approval (required) of the City's ability to serve new developments. We were not awarded the grant we applied for. The next best option is to self-fund the facility plan. It will be a quicker outcome and will gain us points for future grant applications. Identified costs can be passed onto potential developers through development agreements. Krasowski motioned to accept the scope of work and agreement with Mountain Waterworks for the facility plan. DeGiorgio seconded. Roll call was taken with the following results: Krasowski; yes, DeGiorgio; yes, Emly; yes, Ahlborn; yes. Motion carried.

**6.6 Broadband Infrastructure Concept Presentation**

Tina Wilson from Wester Alliance and Economic Development stated that broad band high speed internet service could be covered under the 10-million-dollar Cares Act funding grant. The deadline for grant applications is June 25<sup>th</sup>, 2021. This grant is a reimbursable grant meaning City would front the money and then get it back. Project completion date is December 15, 2021. Syringa Broadband would like to offer Notus City Hall as the hub for the City with lines coming from Greenleaf via Notus Road then on to Parma. More information will be presented next Council meeting.

**6.7 Tree Service Estimates, ACTION ITEM**

Mayor reported that there are many trees overhanging City streets and need trimmed. DeGiorgio motioned to approve the bid from Velasquez Tree Service for \$2,200.00. Emly seconded. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Ahlborn; yes, Krasowski; yes. Motion carried.

**6.8 Budget Review**

Mayor reviewed budget with Council. AIC and Canyon County have still has not sent over the revenue projections.

**7. Mayor & Council Comment**

NONE

**8. Adjournment**

DeGiorgio motioned to adjourn at 9:45 PM. Ahlborn seconded. Voice vote. All in favor.

Respectfully submitted by Loretta Vollmer, City Clerk \_\_\_\_\_

Approved by David Porterfield, Mayor \_\_\_\_\_