

City of Notus

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CITY COUNCIL MEETING and PUBLIC HEARING MINUTES

Monday June 17, 2019 @ 7:00PM at Notus City Hall

1. Meeting Called to Order

Mayor called meeting to order at 7:04 pm

2. Roll Call

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilman Richard Wallace Jr, present. Clint Berends, absent.

3. Pledge of Allegiance

Clerk Note* Councilman, Clint Berends joins meeting at 7:05 pm.

4. PUBLIC HEARING for the purpose of public comment regarding review of the Idaho Community Development Block Grant activities and accomplishments.

4.1 Mayor opens Public Hearing

Mayor opens public hearing at 7:06 pm.

4.2 Verification by City Clerk that Public Hearing was correctly advertised

City Clerk verifies that the public hearing was correctly published and advertised.

4.3 Review of Block Grant Activities and Accomplishments

Grant Administrator, Angela Edwards-Kuskie from Clearwater Economic Development Association reviewed the Block Grant Activity and accomplishments with Council and audience. Community Development Block Grant was for \$363,000.00. This specifically funded the engineering and design work and administration activities related to the scope of the project, not construction. 2016 CDBG award \$363,000. CDBG project completion status 94%. Paid to date \$342,100. Remaining to be paid out \$16,500 (retainage) to design professional and \$4,400 for Administration.

4.4 Written Correspondence Submitted for the record

NONE

4.5 Public Testimony from those in support

NONE

4.6 Public Testimony from those neutral

NONE

4.7 Public Testimony from those opposed

NONE

4.8 Comments from Mayor and Council

NONE

4.9 Mayor closes Public Hearing

Mayor closes public hearing at 7:18 pm.

5. Public Concerns, Comments

NONE

6. Consent Agenda, Action Items

6.1 Disbursement List

Wallace Jr motioned to pay the disbursements as listed. Emly seconded. Roll call was taken with the following results: Wallace Jr; yes, Emly; yes, DeGiorgio; yes, Berends; abstain. Motion passed.

6.2 Council Meeting Minutes

Emly motioned to approve the Council Workshop minutes of April 11, 2019 and Council meeting minutes from June 3rd, 2019. Wallace Jr seconded. Roll call was taken with the following results: Emly; yes, Wallace Jr; yes, DeGiorgio; yes, Berends; yes. Motion passed.

6.3 Committee Meeting Minutes: Library, Community Events

Wallace Jr motioned to accept into public record Notus Community Events meeting minutes from June 3rd and 12th, 2019. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends: yes, DeGiorgio; yes, Emly; yes. Motion passed.

7. Staff Reports

7.1 Public Works

NONE

7.2 Library Liaison

NONE

7.3 Treasurer

Marie handed out a monthly revenue and expense report for May 2019.

8. Community Relations

8.1 Notus School District, Craig Woods

NONE

9. Professional's Reports

9.1 Wastewater

NONE

9.2 Engineer

NONE

9.3 Crestline Engineers

NONE

10. Business, Action Items

10.1 2020 Census Partnership, Jeff Merrick

Jeff Merrick gave presentation concerning the upcoming 2020 census. The goal is to count once, only once, and in the right place. There are more abilities to self-respond via internet, phone, paper or in person. Correct count is directly related to: each states

power in congressional representation and reapportionment and redistricting; Funding distribution based on population; \$1,473 approx. per Idahoan counted. Federal funding uses Census data for programs like Transportation, Job training centers, School programs (Title 1 grants, lunch programs, head start), Senior and Foster Care Centers, Housing, Medical Assistance (Medicaid, Medicare). City and Council can help out by identifying community organizations in the city that work directly with hard to count populations and who we can partner with to conduct outreach; Incorporate census outreach and education efforts into your existing community engagements; collaborate with SE and SW Idaho's diverse stakeholders to deliver tried and tested messages. Recruiting for all positions can be found at www.census.gov/fieldjobs or www.usajobs.gov or www.2020census.gov/jobs or [recruiting hotline 1-888-658-5564](http://www.recruiting-hotline.com). Local governments and community leaders throughout Idaho participate in activities highlighting the message that the 2020 census is imminent and that it is easy, important and safe to participate in.

10.2 Canyon County Development Services, Kate Dahl and Tricia Neilson, establishment of a working group from Notus to assist in the preparation of an update to the County Comprehensive Plan

Kate Dahl commented on Canyon County Comprehensive Plan review and update. They are seeking volunteers that would like to participate in a working group that will consist of residents from all areas in Canyon County. The goal is to review the current plan and suggest updates. They will meet about three times and start meeting in August. The new plan draft will then be subject of 3 public hearings. Kate asked that Council send names to her by July 1st so she can make contact with them.

10.3 Lease of Space in Whitmire Building for Library and Community Center

Mayor Porterfield stated that the prospective buyer of the Whitmire building has presented a lease draft to the City. This covers the Community Center, Library and storage room. He is asking for \$500 per month with 50% of the rental income. He also asks that the City promote the rental potential to achieve more income. He is also asking the City to maintain the interior of the building, including all equipment, fixture, HVAC, water, electrical, plumbing, sewer, furnishings, windows, doors, fire protection, etc. He is also asking for the City to insure the building and contents.

DeGiorgio asks if ICRMP has been notified of this issue. She would like to know what they think. Electrical wiring is a great concern as well. She would like to see the community center and library stay open but if it shuts down that would save \$6000 .00 per year. She would like to see what the city brought in for rent of the Center and what was spent on utilities and wages for cleaning and supplies. We could shut down and put everything in storage. She has researched and found 8' x 20' storage building costs \$75.00 per month for rent or we could purchase a 8' x 40' for \$4,550. With the passing of Larry Lewis, his properties will be up for sale. A portable classroom is another option. Maybe from surplus somewhere.

Berends likes the idea of owning the property and building but not shutting down the library for any length of time. It would be detrimental to the children. We should lease for one year and keep moving forward.

Randall Taylor comments that the current building electrical is in questions since when they hold the Thanksgiving feast they have to avoid plugging in too many things because it blows the circuits. He asks if the building owner is willing to have the electrical wiring inspected.

DeGiorgio motioned to have the city check with ICRMP to see if they are onboard and wants it in writing and also see about inspection of the electrical, the city is not responsible for it.

City Attorney, Todd Lakey comments that this is an unusual lease but is also not a typical rent situation.

Motion dies for lack of second.

10.4 City Water Quality

City water operator, Tom Mehiel stated that the brown water that a lot of residents experience, is due to the area well water having iron in it. It oxidizes and causes rust. The mandated added chlorine makes rust. The phosphate is added to fight the rust buildup in pipes and helps but it is not perfect. Flushing water hydrants regularly helps. After flushing, if residents still have colored water they should turn on their outside faucets to continue the flushing before turning on the inside COLD water faucets. It is just a tough problem to solve. House filters can help.

10.5 Budget Review, phase 1

The budget hearing will be the second council meeting in August. Council reviewed some changes. Mayor commented there is a new line item for code and zoning enforcement and Library rent. July 1st meeting Council will have more to review.

10.6 Acceptance of Councilman Resignation Letter

DeGiorgio motioned to accept resignation letter from Richard Wallace Jr. Berends seconded. Roll call was taken with the following results. DeGiorgio; yes, Berends; yes, Emly; yes. Motion passed. Mayor thanks Richard for his service to the city.

11. Mayor & Council Comment

NONE

12. Adjournment

DeGiorgio motioned to adjourn at 9:02 pm. Berends seconds. Voice vote. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____