

NOTUS CITY COUNCIL MEETING AGENDA

Regular Session: **Monday, April 5th, 2021**

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President Bonnie Emly and Council woman Michelle DeGiorgio, present. Councilmen, Steve Ahlborn, and Devin Krasowski, present. Mayor, David Porterfield, City Attorney Joe Borton and Stephanie Hansen also present.

3. Pledge of Allegiance

4. Public Concerns, Comments

Mayor recognized Zane Shippy. Mr. Shippy asked if property setbacks were going to be discussed tonight. Mayor stated no. The land use hearing on that will be Monday April 19, 2021.

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

DeGiorgio asked for more detail on the bill from Woody's Outdoor. Emly motioned to approve the disbursement list except the \$329.27 bill from Woody's Outdoor for a total of \$2,416.69. Krasowski seconded. Roll call was taken with the following results: Emly; yes, Krasowski; yes, DeGiorgio; yes, Ahlborn; yes. Motion carried.

5.2 Council Meeting Minutes

DeGiorgio stated that the reason she left the last meeting was due to a migraine and wanted that added to the minutes. Krasowski motioned to approve the meeting minutes from March 15th, 2021 with the changes discussed. DeGiorgio seconded. Roll call was taken with the following results: Krasowski; yes, DeGiorgio; yes, Emly; yes, Ahlborn; abstain. Motioned carried.

5.3 Committee Meeting Minutes: Library

None

6. Business Items

6.1 Street Repairs, ACTION ITEM

Mayor stated that Idaho Ave, Tower Drive, and 2nd Street north side did not get chip seal treatment last time. The estimate #2918 from Boswell Asphalt for chip seal for \$18,252.00 would do that. DeGiorgio suggested a map of the City color coded to indicate the streets done and those needing done. Estimate #53 and #54 from Bishop Paving and Excavating would cover the same streets with asphalt for a cost of \$84,545.25. If the City provided the asphalt it would cost \$67,039.41. Another area the needs maintenance is Kremmwood Heights. We need to maintain what we have. Estimate #2917 for crack filler product with hot patch could extend the life of the asphalt for 12 years. Estimate #2916 uses a different method but would still extend the life of the current asphalt but just not as long and the cost would be \$11,147.00. Estimate from Curtis Clean Sweep is comparable at \$15,462. Krasowski prefers chip seal. Ahlborn agreed but wants more location and detail on the estimate. Krasowski motioned to approve Boswell estimate # 2916 for Kremmwood Heights for \$11,147.00 with more defined location and detail description of work to be completed. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, DeGiorgio; yes, Ahlborn; yes. Motion carried. Krasowski motioned to approved Boswell estimate # 2918 for \$18,252.00 for Idaho, Tower and 2nd Street north chip seal. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion carried.

6.2 Authorization of Expenditures for Notus Centennial Celebration, ACTION ITEM

Mayor stated that this is the City's centennial celebration, and he would like Council to approve \$500 for the Notus Community Events Committee to use for the event. DeGiorgio motioned to give the Community Events Committee \$500 for the Centennial Celebration. Krasowski seconded. Roll call was taken with the following results: DeGiorgio; yes, Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried.

6.3 Preliminary Approval for Code and Law Enforcement, ACTION ITEM

Mayor reported that the new Parma Police Chief noticed our job posting for enforcement officer and offered his assistance for code and traffic enforcement. \$15,000 a year budget to provide the service. It would be on a part time, as needed basis and would have to see what schedule would work out. If we would put an officer on the payroll it would cost about \$75,000 per year. Mayor would like to see day and nighttime coverage in town. If infraction citations are issued, part of that money comes back to the City. If a misdemeanor citation goes to court, City pays for attorney and prosecution fee. Ahlborn motioned to approve a preliminary agreement at a cost of \$15,000 yearly. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes, Emly; yes. Motion carried. Krasowski would like to see a tracking report of the officers' activities to review.

6.4 AIC Spring Conference Attendance, April 26 from 9-3pm, Nampa Civic Center

Mayor asked Council if they wanted to attend the AIC Spring Conference in Nampa. Training is already in the budget. Council DeGiorgio, Emly, Ahlborn, Mayor and Staff will be attending. Krasowski will need to check schedule.

6.5 Set FY 21-22 Budget Hearing Date, ACTION ITEM

Ahlborn motioned to set the FY 21-22 budget hearing for August 16th, 2021. DeGiorgio seconded. Roll call was taken with the following results: Ahlborn; yes, DeGiorgio; yes, Emly; yes, Krasowski; yes. Motion carried. City Clerk will notify Canyon County.

6.6 City Hall Improvements, ACTION ITEM

Mayor commented that we need to make some upgrades to City Hall equipment. He purchased a projector (\$8.00), power adapter (\$37.09), and a microphone (\$99.99). A whiteboard (\$150.00) is needed to project on to. Board cleaning kit (\$15.00). We need to improve acoustics in the room as well. The storage room needs to be insulated. That would cost about \$290.00. Krasowski motioned to approve the improvements as listed with a cost attached to it. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, DeGiorgio; no, Ahlborn; yes. Motion carried.

6.7 Local Land Use Policy and City Code Review Discussion

City Attorney led a discussion of local land use policies (LLUPA), City code and the application process. The City impact area map is the area that eventually the completed city would occupy. Within the area of City impact there is a comprehensive plan that says how you intend for the whole area to grow out. With that there is a future land use map that shows the general concept of what the City may look like with different zoned areas. Every zone has a permitted use, conditional use or prohibited use. For the City to grow it requires first an annexation application of a contiguous property. A rezone application or Comprehensive plan amendment may be required if the property owner wants to develop. Once a land use application is accepted by the City Clerk, Council members are "off limits" to the public in regard to this specific land use request. "in fairness to the process, I'm not allowed to discuss this" should be your reply. Once a property is annexed, a survey would be completed and sent to the County for recording and that would mean a City limits map change. All of these actions require a public hearing and Council decision. Council need to be prepare for these hearings by having questions ready. All discussions need to take place during an open meeting. Decisions do not have to be made at the same day as the hearing. Hearing can be left open to reconvene at a later date. Or Council can take time to think over all information ascertained from the hearing and make a decision at a later meeting date. But Council may not seek out more questions and answers after the hearing is closed.

7. Mayor & Council Comment

DeGiorgio asked for the equipment maintenance logs again, also when the hydrants would be flushed.

8. Adjournment

DeGiorgio motioned to adjourn at 9:25 pm. Ahlborn seconded. All in Favor. Motion carried.

Respectively submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____