

NOTUS CITY COUNCIL MEETING MINTUES

Regular Session: **Monday, April 20, 2020**

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

Clerk Note: This meeting was held using GoToMeeting application to encourage social distancing during the COVID19 health threat as per the suggestions from Idaho Governor. Everyone was encouraged to attend the meeting using their computer, table, smart phone, or landline telephone. Council chambers was open to a limited number of visitors.

1. **Meeting Called to Order**

Meeting was called to order at 7:05 PM by Mayor, David Porterfield.

2. **Roll Call**

Roll call was taken with the following results: Councilwoman Bonnie Emly attended by telephone. Councilmen Nathan Wells and Steve Ahlborn attended by computer. City Attorney, Todd Lakey, Mayor, David Porterfield, Public Works Supervisor, Tyler Martin, Western Alliance representative, Tina Wilson, Engineer, Antonio Conte, City Clerk Loretta Vollmer, Treasurer, Marie Eilers, all attended by computer.

3. **Pledge of Allegiance**

4. **Public Concerns, Comments**

NONE

5. **Consent Agenda**

5.1 **Disbursement List**

Wells motioned to pay the disbursement list of April 20, 2020 for \$2916.96. Ahlborn seconded. Roll call was taken with the following results: Wells; yes, Ahlborn; yes, Emly; yes. Motion passed.

5.2 **Council Meeting Minutes**

Emly motioned to approve the meeting minutes of April 6, 2020. Wells seconded. Roll call was taken with the following results: Emly; yes, Wells; yes, Ahlborn; yes. Motion passed.

5.3 **Committee Meeting Minutes: Community Events, Library Board**

NONE

6. **Staff Reports**

6.1 **Treasurer Report**

Treasurer Marie reported that USDA has given confirmation of grant payment. The deposit should be made into bank account next week and everything will be paid off and completed.

6.2 **Public Works**

Public Works Supervisor, Tyler Martin reported that some projects progression is slow due to the stay at home order. The alleys and roadsides are sprayed. The lagoon weeds have been pulled.

7. **Business, ACTION ITEMS**

7.1 **Set Budget Hearing Date**

Wells motioned to set the budget hearing for August 3rd, 2020. Emly seconded. Roll call was taken with the following results: Wells; yes, Emly; yes, Ahlborn; yes. Motion passed.

7.2 Vehicle Surplus List, Approval

Mayor commented that Tyler has presented a vehicle list for surplus consideration. Mayor asked if we should keep the Crown Vic. Wells stated yes. Ahlborn commented that it makes sense to keep the one vehicle that is running. Tyler stated that the check engine light is on. Mayor commented that it needs tires but will give us a second vehicle to use.

Todd stated that vehicles must first be declared as surplus then made available to the public. If no response, then decide how to dispose of them.

Wells motioned to declare the 1997 Ford Ranger, 1978 Ford F150 flatbed, 2000 GMC Sonoma as surplus and keep the 1997 Ford Crown Vic. Ahlborn seconded. Roll call was taken with the following results: Wells; yes, Ahlborn; yes, Eml; yes. Motion passed.

7.3 Vehicle Purchase

Tyler has presented several vehicle descriptions and options. Some are larger vehicles that could be attached to a snowplow. The 2008 Ford F350 is a good choice. Wells stated he knows a licensed person that can purchase wholesale vehicles. He will check in with him to see if he would be willing to help us. Tyler is looking into state and federal surplus as well. Ahlborn suggested Marketplace and other sites that sell vehicles. Mayor suggested that we broaden our search then come back to seek approval. Ahlborn commented that maybe we should be looking at getting a couple vehicles for the same total costs. Eml suggested a motion to spend \$14,000 on one or two vehicles that would work for the City. Ahlborn would like to research the other avenues available before making a motion to give Tyler the ok to purchase.

7.4 Council Confirmation of Continuing Emergency Declaration

Mayor has been in contact with the governor's office and they have suggested that Council approve a continuing emergency declaration in order to stay up to date with the County. Ahlborn motioned to approve the Council Confirmation of Continuing Emergency Declaration, with all blanks filled in and with correct date. Wells seconded. Roll call was taken with the following results: Ahlborn; yes, Wells; yes, Eml; yes. Motion passed.

7.5 Review draft Comprehensive Plan and consider moving forward with a public hearing to consider the Plan

Mayor stated the current comp plan is out of date and needs some additions to bring it up to date.

City Clerk reviewed the additional paragraphs needed to bring document up to date with current code. Items are new title page, adding chapters for Property Rights, School Facilities and Transportation, Agriculture, National Interest Electric Transmission Corridors and Public Airport Facilities. Also, a Future Land Use Map from 1994. Attorney, Lakey commented that the intention here is just to get a valid, comprehensive plan baseline that meets the basic needs in place. Then amendments can be made. But we have had, at least one inquiry about rezoning a piece of property. To make an effective zoning decision, we must have a valid underlying, comprehensive plan to evaluate and making that decisions. So this gets us the baseline to build on and go through the rest of your process. One other requirement is the future land use map. The other changes to simplify this is by matching the text of the map to the text in the Comp plan.

Attorney, Todd stated that the Council would need to approve the draft for public hearing. A fifteen-day notice would be published, notifying the public, County, Highway District, Idaho Power, and ITD.

Ahlborn motioned to approve the Comprehensive Plan draft with the wording changes Todd suggested regarding residential and commercial land use, adding the additional paragraphs, map, and allow the Mayor and Clerk to set a hearing date.

Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Wells; yes. Motion passed.

7.6 Engineering Services, 1st Street Culvert

Mayor stated that the culvert under 1st Street (between Gary and Idaho). There are grants available from the Army Corp of 75% with City contribution of 25%. Antonio Conte (who completed the emergency repair of the culvert at 1st Street and Notus Road) is now with Ackerman-Estvoid. Antonio stated that he is seeking Council approval to consult, and engineer plans to repair the culvert for no charge unless the City receives the grant. Then City will be billed for work completed. No grant, No charge. Emly motioned to allow the Mayor to work with Antonio to apply for the grant for the 1st Street culvert repair. Ahlborn seconded. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, Wells; yes. Motion passed.

8. Mayor and Council Comments

City Clerk stated that the City has an updated website thanks to Councilman Steve Ahlborn's direction, input and guidance. Thank you, Steve for all your help. Check out notusidaho.org.

9. Adjournment

Ahlborn motioned to adjourn at 8:40 PM. Wells seconded. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk 

Approved by David Porterfield, Mayor 