

**City of Notus**

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**CITY COUNCIL MEETING MINUTES**

Regular Session: **Monday, April 2<sup>nd</sup>, 2018**  
@ 7:00PM at Notus City Hall

**1. Meeting Called to Order**

Meeting called order at 7:01 PM by Council President, Mo Shamseldin.

**2. Roll Call**

Roll call was taken with the following results: Councilwoman Michelle DeGiorgio, present. Council President, Mo Shamseldin, present. Councilman, Richard Wallace Jr, present. Also present City Attorney, Todd Lakey and City Engineer, Stuart Hurley.

**3. Pledge of Allegiance**

**4. Public Concerns, Comments**

Dino DeGiorgio, 322 Elgin, signed in to speak. He stated the water flow (storm water and irrigation overflow) is damaging the sidewalk and roadway near his home/business. The roadway is sinking and the sidewalk is cracking. He would like the City Engineer to do an onsite assessment of the issue and have the city address this. Council President, Shamseldin stated that she will take this to the Mayor.

**5. Approval of Meeting Agenda, as posted**

Wallace Jr motioned to approve the amended agenda as written and posted. DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Shamseldin; yes. Motion passed.

**6. Consent Agenda**

**6.1 Disbursement List**

Wallace Jr motioned to pay the disbursements as presented. Shamseldin seconded. Roll call was taken with the following results: Wallace Jr; yes, Shamseldin; yes, DeGiorgio; yes. Motion passed.

**6.2 Council Meeting Minutes**

DeGiorgio stated she would like 2018 added to last sentence of 8.2. DeGiorgio motioned to approve council meeting minutes for March 19<sup>th</sup>, 2018 with correction. Shamseldin seconded. Roll call was taken with the following results: DeGiorgio; yes, Shamseldin; yes, Wallace Jr; abstain. Motion passed.

DeGiorgio motioned to approve CUP public hearing minutes for March 19th, 2018. Shamseldin seconded. Roll call was taken with the following results: DeGiorgio; yes, Shamseldin; yes, Wallace Jr; abstain. Motion passed.

**6.3 Committee Meeting Minutes: Library, Community Events**

NONE

**7. Community Relations**

**7.1 VRT Liaison**

NONE

**7.2 COMPASS – RTAC**

NONE

### **7.3 Notus School District**

NONE

## **8. Professional's Reports**

### **8.1 Wastewater**

Engineer reported that the EPA has received our NPDES permit application. The State of Idaho now issues those permits.

### **8.2 Engineer**

None

### **8.3 Crestline Engineering**

Antonio reported that the bid opening for the Notus Road culvert repair will be April 12 at 1:00 pm at City Hall. All are welcome to attend.

## **9. Business:**

### **9.1 Idaho Representative Candidate, Scott Brock**

Scott Brock, candidate for State Representative, addressed Council and audience asking for their support in the May election.

### **9.2 Waste Water Bid and Funding**

Stuart, City Engineer, stated that the construction cost have risen in the year and a half since project budget was estimated. The current estimated cost is over the original budget. Option one is to reduce the project size. Option two is to seek additional funding from USDA-RD.

Carol Garrison commented that USDA-RD would be willing to fund the additional \$330,000.00 needed, since the city has an adequate sewer bond approved. It would be a \$100,000.00 grant and the rest would be a 40 year loan at 2.35% interest. The impact to residents would be an additional \$3.47 per month added to the previously agreed upon base rate of \$48.60 by October 2019. The total would be a \$52.07 sewer base rate.

Cost of bond attorney is included in the cost overage. DeGiorgio wants to get this project done and motioned to get the \$330,000.00. Motion dies for lack of second.

Carol stated she can start the underwriting tomorrow. All she needs are some budget numbers from the City and a letter requesting the additional \$330,000.00 for cost overrun.

Stuart stated that if the city wants to move forward with seeking the additional funding of \$330,000.00, they will need to make a motion.

Wallace Jr motioned to apply for the \$330,000.00 additional funding from USDA-RD.

Shamseldin seconded. Roll call was taken with the following results: Wallace Jr; yes, Shamesldin; yes, DeGiorgio; yes. Motion passed.

Wallace Jr motioned to award and authorize the Mayor to sign the contract with Cascade Pipeline, the apparent low bidder, contingent upon the funding from USDA-RD.

DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Shamseldin; yes. Motion passed.

The contractor will hold the bid price for 30 days from the bid opening that was held on March 15, 2018. Carol Garrison will start the underwriting as soon as she gets the correct documents from the City. She meets with the funding board on Thursday.

### **9.3 Findings and Conclusion Letter for C.U.P. #2018-001 @386 Elgin Ave.**

City Attorney reviewed the "Findings of Facts and Conclusions of Law" for the Conditional Use Permit #2018-001 for Todd Peugh Property at 386 Elgin Road in Notus. The special conditions applied to the proposed use are as follows:

ORDER

The City Council for the City of Notus, pursuant to the aforementioned, orders that the application of Todd Peugh for Conditional Use Permit No. 2018-001 to establish a storage unit warehouse as described in the application, staff report, and minutes of the meeting be **APPROVED**.

**Special conditions applied to the proposed use are:**

1. Access for the use will be from 1st Street and not Highway 20/26.
2. Comply with all applicable city and other agency requirements and regulations, including without limitation, the Fire Department requirements noted in their letter submitted to the City dated 1/16/2018 attached with this decision as Exhibit A. The Fire Department may waive any of the requirements contained in their letter if done so in writing.
3. Substantial development or commencement of the proposed use must occur within one year of this approval or this conditional use permit shall expire and terminate.
4. The truck scale area may be converted into parking if done so in accordance with applicable city code and other applicable regulation.
5. The applicant shall comply with the site plan and proposals and commitments contained in its application unless otherwise specified in this written decision.
6. This conditional use permit may be revoked for failure to comply with these conditions following a public hearing as prescribed in Notus City Code Section 9-6-4 D.

Wallace Jr motioned to approve the Conditional Use Permit #2018-001 for Todd Peugh at 386 Elgin Ave., including the “Findings of Facts and Conclusions of Law” presented by City Attorney. DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Shamseldin; yes. Motion passed.

**9.4 Water/Wastewater Professional Services, discussion**

Tabled

**9.5 Spring Clean-up Day Procedure Plan**

Shamseldin stated that the City would have our small dump truck available to residents that don't have access to a pickup. The Clerk reviewed the Mayor's suggestions with Council. He suggested the residents must contact City Hall by April 26<sup>th</sup> with address and types of items that need hauled. The City will NOT pick up large appliances or stuffed furniture. Residents must be present to help load items. All small trash must be bagged or boxed. Only 4 car tires will be allowed per household. Metal items must be separated for recycling. Any metal objects left for the City to pick up will be considered donated to the City and will be hauled to United Metal for scrap. We recommend residents take advantage of this avenue of disposal of scrap for themselves. If there is firewood to be donated (hauled) the city will try and coordinate people in need.

**9.6 PRIMA Training**

Wallace Jr motioned to allow office staff to attend the PRIMA training in Boise if they want to go. Shamseldin seconded. Roll call was taken with the following results: Wallace Jr; yes, Shamseldin; yes, DeGiorgio; yes. Motion passed.

**9.7 Personnel Policy, review**

Tabled.

**10. Executive Session: (Idaho Code 74-206(1)(b)) Personnel to consider evaluation, dismissal or disciplining of or hear complaints about a city employee or staff member.**

NONE

**11. Mayor & Council Comment**

Wallace Jr commented that the Notus/Parma highway district has agreed to let us use some of their equipment. They have a traffic counter.

**12. Adjournment**

DeGiorgio motioned to adjourn at 8:12 PM. Wallace Jr seconded. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk \_\_\_\_\_

David Porterfield, Mayor \_\_\_\_\_