

NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: April 18th, 2022

1. Meeting Called to Order

Meeting was called to order at 7:01 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President, Steve Ahlborn, Councilwomen, Bonnie Emly, Michelle DeGiorgio, and Councilman Devin Krasowski, present. Mayor Porterfield, City Planner, Antonio Conti, City Attorney Joe Borton, also present.

3. Pledge of Allegiance

4. Public Concerns/Comments, limited to 3 minutes each

Mayor recognized caller on speaker phone, Shirlyn Rueda. She stated she is a Notus high school junior and is seeking donations in order to attend a one-week summer camp at Harvard for MEDscience program in Boston, MA. Donations will go towards tuition. She is asking now since the timeline is short and needs to meet a May 6th, 2022 deadline for donations. Topic will be brought back to the next Council meeting on May 2nd.

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

Ahlborn motioned to pay the disbursements of \$6191.24. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes, Emly; yes. Motion carried.

5.2 Council Meeting Minutes

Krasowski motioned to approve the meeting minutes from 3-21-22 and 4-4-22. Ahlborn seconded. DeGiorgio pointed out a spelling error on the meeting from 3-21-22, at 4.8 should be loan and not load. Emly stated at 8.1 that Jack King had suggested \$53, she just reiterated what he said. DeGiorgio commented that on 4-4-22, at 4. Mrs. Grooms comments were that one truck picks up her neighbor and her cans and the other neighbor uses the other company. City Clerk will make corrections as noted. Roll call was taken with the following results: Krasowski; yes, Ahlborn; no, DeGiorgio; no, Emly; yes, Mayor; yes. Motion carried.

5.3 Committee Meeting Minutes: Library, Community Events

NONE

6. Staff /Professionals Reports

6.1 Treasurer

Treasurer report was reviewed.

6.2 Public Works

Public Works Supervisor, Tyler Martin stated that R2 Fencing will be bidding the fence around the sewer ponds. He has researched tractor purchase more. The Deutz tractor has more power and is cheaper than the John Deere. Also has a 5-year warranty. Farm City is staying under the agreed cost and should be delivering it soon. Trade in value for old John Deere was \$1000.00. Offer of \$500 for the Massey Ferguson. Tyler commented that staff have installed marker poles at irrigation boxes to help with visibility. He needs to order more weed spray for the season. There was a "soft" violation on our sewer sample testing for sample temperature. Seems that Mike Black still has some of our testing supplies/equipment. Tyler will try to get those.

6.3 Law Enforcement

Chief of Police, Topie reported on the extra patrols and Canyon County dispatch for Notus. Most traffic stops are on Elgin/Hwy 20/26. If an ordinance violation is in the form of a written complaint, City staff are to email Chief Topie's office directly.

6.4 Western Alliance for Economic Development, Tina Wilson

Tina was not able to attend. No report.

7. Business Items

7.1 Set Date for FY 22-23 Budget Hearing, ACTION ITEM

Krasowski motioned to set the FY 22-23 budget hearing for August 15, 2022. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion carried.

7.2 Tractor Purchase Funds LGIP Transfer, ACTION ITEM

Mayor asked Council what funds the tractor purchase should come out of? Discussion. Ahlborn motioned to use \$30,000 from water and \$20,000 from sewer funds for purchase of new tractor. DeGiorgio seconded. Roll call was taken with the following results: Ahlborn; yes, DeGiorgio; yes, Emly; yes. Krasowski; yes. Motion carried.

7.3 Chemical Pump Replacement at well #4, ACTION ITEM

Tyler reported that there was pin hole size leak in the chlorine pump at the well. Discussion. Krasowski motioned to purchase a pump from Grundfos for \$2,376.68. DeGiorgio seconded. Roll call was taken with the following results; Krasowski; yes, DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion carried.

7.4 Spring Cleanup Day, ACTION ITEM

Mayor stated that Canyon County spring cleanup and no fee at Pickle Butte event will be Saturday April 23. Mayor has been in contact with our service providers. We could join for a city wide clean up and put one dumpster at Fargo and 1st Street lot this Saturday or the following Saturday, either one. There are some restricted items. Dumpster will be picked up on Monday. In the past dumpster have been overflowing with items on the ground, put there after the event is closed. A fenced area was suggested but we don't have a secure area. Discussion. Krasowski motioned to approve the declaration of City-wide clean up day for April 23 with a provision to approve extra expense for additional clean up if needed. DeGiorgio seconded. Voice vote. All in Favor. Motion carried.

7.5 Rezoning, Amending of Comprehensive Plan and Amending

Zoning Ordinance, (Procedure for) ACTION ITEM

City Attorney, Joe Borton reviewed how to process amendments to land use and applications. This needs to be added to our codes for reference and consistency in processing these items. Discussion. Final draft will be brought back to next meeting.

7.6 Discussion of Green Space Definition, ACTION ITEM

Mayor asked Council to think on a larger scale. What are the recreational opportunities? DeGiorgio liked 10 % with HOA control. City Planner, Antonio Conti reminded Council that the City Comp plan indicates the size of parks and other long-range plans. Parks cost city money to maintain. Discussion. Updated draft with flat 10 % of total development area with HOA owned and maintained will be added and brought back to next meeting.

7.7 Summer 2022 street projects, ACTION ITEM

Mayor stated that the micro seal for Kremmwood that was scheduled for last summer will de done this summer. Recondition of City Hall parking lot for cracks and a good seal around the light poles and slope to allow better drainage were discussed. We need to check out the voids under and around the sink hole area.

8. Mayor & Council Comment

DeGiorgio wanted to know why the backflow device that was damaged has not been fixed in Kremmwood.

9. Adjournment

DeGiorgio motioned to adjourn at 9:14 pm. Krasowski seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____