

City of Notus
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CITY COUNCIL MEETING MINUTES
Regular Session: **Monday April 16, 2018**
@ 7:00PM at Notus City Hall

1. **Meeting Called to Order**
Meeting called to order at 7:02 pm by Mayor, David Porterfield.
2. **Roll Call**
Roll call was taken with the following results: Councilwoman, Michelle DeGiorgio, present. Councilmen, Clint Berends and Rick Wallace Jr, present. Mayor Porterfield and Attorney Todd Lakey also present.
3. **Pledge of Allegiance**
4. **Public Concerns, Comments**
NONE
5. **Approval of Meeting Agenda, as posted**
Wallace Jr. motioned to approve meeting agenda as posted. Berends seconded. All in Favor. Motion approved.
6. **Consent Agenda**
 - 6.1 **Disbursement List**
DeGiorgio questions the irrigation attorney billing. Mayor stated he contacted the attorney due to the fact that Black Canyon Irrigation District was trying to bill the City for the resident's irrigation and to clear up the confusion of the City's responsibility. DeGiorgio disputes the bill. Wallace Jr. motioned to pay disbursement list as presented. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends, yes, DeGiorgio; no. Motion passed.
 - 6.2 **Council Meeting Minutes**
Wallace Jr motioned to approve the meeting minutes from April 2, 2018 as written. DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Berends; abstained. Motion passed.
 - 6.3 **Committee Meeting Minutes: Library, Community Events**
Wallace Jr motioned to accept into record the Community Events Committee meeting minutes and report from April 1, 2018 DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Berends; yes. Motion passed.
7. **Staff Reports**
 - 7.1 **Public Works**
Mayor commented on the backflow assembly in Kremmwood that Stacy had removed for safe keeping. Current Water operator, Tom Mehiel has instructed the current city employees on how to replace it. The City will have to look into a box or barrier to place around it for protection.
 - 7.2 **Library Liaison**
NONE
 - 7.3 **Treasurer**
Treasurer, Marie handed out expenditure and revenue reports to Council. The City has received the grants for the road sign replacement and the chip sealing. DeGiorgio commented on the

negative balances on some line items. Marie explained line item and fund accounting practices to DeGiorgio. The auditor will be in on Tuesday, the 24th.

8. Professional's Reports

8.1 Wastewater

Stuart reported that EPA has responded to the NPDES permit application, asking for a little more information.

8.2 Engineer

Stuart will address the Council later on 9.2

8.3 Crestline Engineers

Antonio will address Council on 9.1

9. Business

9.1 Notus Road Culvert Replacement Project

Antonio Conti reported that the Culvert replacement bids were opened. There was only one bidder. That bid is over the projected cost. He has contacted the State Office of Emergency Funding representative to see if they will cover the cost overrun. He recommends that the Council wait until the next meeting to award the bid. The base bid was \$156,221.00. If Council would like to have concrete headwalls it is an additional charge of \$19,520.00.

9.2 USDA-RD - Letter of Amendment to Conditions

Dave Fletcher, from USDA, reported that since our sewer project bids came in over projected cost, they can fund the additional by amending the original letter of intent with an increase of \$186,000.00 that will increase the grant by \$80,000.00

Cost is within our approved water bond of 2.8 million. The City is eligible to receive low interest rate of \$186,000.00 @2.38 for 40 years with an annual payment of \$7,256.00. There will be no interim financing for this loan. This will be done on 2 separate loan resolutions. City will get the lowest interest rate at the time of approval or at loan closing, whichever is lowest. Sewer base rate will have to be raised accordingly.

DeGiorgio motioned to approve the letter of intent to meet conditions and authorize the Mayor to sign the amendment for request for obligation of funds. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Berends; yes. Motion passed.

9.3 Spring Clean-up Day April 28th, 2018 City Plan finalization

Mayor stated that the tractor will not be fixed in time for the free dump day. Copies of the County/Mayors declaration will be available for anyone that wants one, to present at the dump site. The City will have the small dump truck, one driver and one helper available to help residents who call to schedule their pick up by Thursday the 26th for Saturday the 28th.

9.4 Water/Wastewater Professional Services, discussion

Mayor stated he would like the Council to explore and consider the options and costs for contracting with professionals for water and wastewater instead of training an employee. He believes that using just professionals will have a higher quality outcome. The City must have a licensed operator as a backup.

Currently our water operator backup is Tom Mehiel. He has commented that he would like to pass this responsibility on to someone else. Our current wastewater operator is Mike Black. Mike has not increased his fee in 8 years.

Stuart commented that our water is classified as a very small drinking water system which requires one person to man. A class 1 license is required for our wastewater as well. Perhaps the city could pursue someone with a combined license or as separate operators. Either way, City will need to have someone here every day to monitor the systems. The wastewater will need to be monitored for chlorine, chemicals, rodents, weeds and any other abnormalities. The drinking

water will be similar with dialing monitoring. A City public work supervisor would have to coordination with both licensed operators.

DeGiorgio comments that she would like to see facts and figures before she decides.

9.5 AIC Spring Workshop, April 26th in Nampa

AIC registration is \$35.00 per person. If any member would like to attend, contact City Clerk this week to register.

9.6 District 3 meeting for Clerks and Treasurers, April 20th, 2018

City Clerk would like to attend the District 3 meeting for Clerks and Treasures. Berends motioned to allow the attendance with pay for the meeting on Friday, April 20th. Wallace Jr seconded. Roll call was taken with the following results: Berends; yes, Wallace Jr; yes, DeGiorgio; yes. Motion passed.

9.7 Personnel Policy Review

Tabled

10. **Executive Session Idaho Code 74-206(1)(d) and (f) - To communicate regarding and consider records that are exempt from disclosure under Idaho Code Title 74 Chapter 1 and to communicate with legal counsel to discuss legal ramifications and options regarding matters that are likely to be imminently litigated.**

Wallace Jr motioned into Executive Session Idaho Code 74-206(1)(d) and (f) - To communicate regarding and consider records that are exempt from disclosure under Idaho Code Title 74 Chapter 1 and to communicate with legal counsel to discuss legal ramifications and options regarding matters that are likely to be imminently litigated at 8:40 pm. DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Berends; yes. Motion passed.

DeGiorgio motioned to leave executive session at 8:52 pm. Wallace seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes Berends; yes. Motion passed.

11. **Mayor & Council Comment**

DeGiorgio stated that she would like to see the yellow curbs repainted near the intersections at 20/26.

12. **Adjournment**

Wallace Jr motioned to adjourn at 8:59 pm. Berends seconded. All in Favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____