

CITY COUNCIL MEETING MINUTES

Regular Session: **Monday March 19th, 2018**

Directly following the Public Hearing @ 7:00PM at Notus City Hall

1. **Meeting Called to Order**
Meeting called to order at 7:22 pm by Mayor, David Porterfield.
2. **Roll Call**
Roll call was taken with the following results: Councilwomen, Mo Shamseldin and Michelle DeGiorgio, present. Councilman, Clint Berends present. Mayor Porterfield and Attorney Joe Borton also present.
3. **Pledge of Allegiance**
4. **Public Concerns, Comments**
Kirk Adams, Candidate for State Representative, addressed Council and audience asking for support.
5. **Approval of Meeting Agenda, as posted**
Shamseldin motioned to approve meeting agenda as posted. Berends seconded. All in Favor. Motion approved.
6. **Consent Agenda**
 - 6.1 **Disbursement List**
Shamseldin motioned to pay disbursement list except the events committee request for \$500.00 until they submit more details of intent of expenditure or P.O. for the purchase. Stating same as last year is not enough detail. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends, yes DeGiorgio; no. Motion passed.
 - 6.2 **Council Meeting Minutes**
DeGiorgio motioned to approve meeting minutes from March 5th with correction of Shamseldin arriving late. Clerk will check the audio for correction. Berends seconded. Roll call was taken with the following results: DeGiorgio; yes, Berends; yes, Shamseldin; yes. Motion passed.
 - 6.3 **Committee Meeting Minutes: Library, Community Events**
Shamseldin motioned to accept the Community Events Committee meeting minutes from March 7th, 2018. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, DeGiorgio; yes. Motion passed.
7. **Staff Reports**
 - 7.1 **Public Works**
NONE
 - 7.2 **Library Liaison**
NONE
 - 7.3 **Treasurer**
Treasurer, Marie handed out expenditure and revenue reports for February to Council. DeGiorgio commented on the negative balances on some line items. Mayor explained line item and fund accounting practices and stated that if needed, the budget could be reopened.

8. Professional's Reports

8.1 Wastewater

NONE

8.2 Engineer

David Allison reported that last week they opened the bids that were received for the sewer line/lagoon improvements projects. There are two projects. One for the south side of the RR tracks and one for the north side of the RR tracks. Cascade Pipeline was the low bidder on both projects. They will check the numbers and then write up the project award letter for approval. Then the letter to proceed. Supply costs are raising daily so they want to get under contract as quickly as possible. Lagoon improvements should begin right away. Entire project should be completed by late summer 2018.

8.3 Crestline Engineers

Antonio Conti reported on the Culvert replacement that is out for bids. They will be opened on April 12th at 1:00 pm. Council is welcome to attend.

9. Business:

9.1 CUP Application Decision for 386 Elgin Ave

Mayor reviews the Conditional Use Permit requirements with Council. Requirements under City Code Section 9-6-3D.

Each of these criteria must be met to Council satisfaction to grant the CUP. The criteria are as follows:

1) The location, size, design and operational characteristics are compatible with and do not adversely affect the livability or appropriate development of abutting properties and the surrounding neighborhood with consideration to scale, bulk, site coverage, and density.

Council has no issues with this.

2) The proposal will not be detrimental to the neighborhood character.

Council has no issues with this.

3) The proposed use is a permitted use as defined under the zoning regulations (Is it allowed by CUP in this case).

Council has no issues with this.

4) Generation of traffic and the capacity of the surrounding streets to handle traffic will not result in a detrimental impact to surrounding streets and neighborhood.

Council has no issues with this.

5) The location, design and planning of the site and proposed building provide a convenient and functional environment and are as attractive as the nature of the use and its location and setting warrant.

Council has no issues with this.

6) The appropriate regulations of the city and of each of the other effected agencies have been met.

Council has no issues with this.

Council has no issue with the moveable parking blocks alongside the truck scales. DeGiorgio motioned to approve the Conditional Use Permit for 386 Elgin to allow remodel of existing building for enclosed storage units to rent to the public. Berends seconded. Roll call was taken with the following results: DeGiorgio, yes; Berends; yes, Shamseldin; yes. Motion passed.

9.2 Candidate for State Representative, Scott Brock

Scott Brock cancelled. He will attend the next Council meeting.

9.3 Candidate for Canyon County Commissioner, Sid Freeman

Sid Freeman addressed Council and audience asking for their support at the May 15th primary elections.

9.4 Government computer firewall protection, renewal

City Clerk, Loretta presented Council with the options for our computer firewall protection (sonic wall). If we do nothing, the firewall will continue to protect as is but will not get any automatic updates as new threats are detected. The cost is \$129.00 for one year for automatic updates. Shamseldin commented that they just got hit at the college and she had her laptop damaged. She didn't want that to happen to the City. Shamseldin motioned to keep it updated for a cost of \$129.00. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, DeGiorgio; no. Motion passed.

9.5 Set Budget Hearing Date

DeGiorgio motioned to set the budget hearing date as August 20th, 2018 @ 7:00 PM. Shamseldin seconded. Roll call was taken with the following results: DeGiorgio; yes, Shamseldin; yes, Berends; yes. Motion passed.

9.6 Truck Ordinance Signage

DeGiorgio stated that the truck ordinance signs are not working. She suggests getting larger signs and placing them above the street signs. Mayor commented that there are rules for signage and we would have to look into it. DeGiorgio motioned to get the signs and get them put up. Shamseldin seconded. Roll call was taken with the following results: DeGiorgio; yes, Shamseldin; yes, Berends; no. Motion passed.

9.7 Letter to Boise River Pack- address sign request

Mayor commented that we would send a letter or call Boise River Pack to see if they would put up a (directional) sign.

9.8 Canyon County Spring Clean-up Day April 28th, 2018, Proclamation

DeGiorgio asked if the City could get a dumpster for the clean-up day for people that don't have a pickup. Mayor stated that it would have to be monitored constantly. Last time the city did that, it was misused. Shamseldin suggested using the city dump truck to help haul into the landfill, instead. She would OK a City employee to drive it for the day. DeGiorgio suggested taking it in on that Monday.

DeGiorgio motioned to approve the Canyon County Spring Clean-up Day April 28th, 2018 Declaration. Berends seconded. Voice Vote. All in Favor. Motion passed.

9.9 Solicitor/peddler Ordinance Review

Berends commented that we should just get rid of this ordinance. DeGiorgio commented that we have no way of enforcing them anyway. Mayor commented that these issues are not being ignored. No decision.

9.10 New Library Board Member Confirmation

DeGiorgio motioned to accept Donna Maughan to the library board. Berends seconded. Voice vote. All in favor. Motion passed.

10. Executive Session: (Idaho Code 74-206(1)(b)) Personnel to consider evaluation, dismissal or disciplining of or hear complaints about a city employee or staff member.

NONE

11. Mayor & Council Comment

Shamseldin commented that the "No Parking in Alley" signs near Black Canyon Irrigation District are still down. DeGiorgio commented that she likes that new street we have right through the well driller's property (on Elgin). Mayor commented that we offered to put a block at the end of that and the owner said "No way".

12. Adjournment

Berends motioned to adjourn. Shamseldin seconded. Voice Vote. All in Favor. Meeting adjourned at 9:50 PM.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____