

NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: **Monday, March 1, 2021**

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President Bonnie Emly, present. Councilmen, Steve Ahlborn, and Devin Krasowski, present. Mayor Porterfield also present.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

Emly motioned to pay the disbursement list for \$6081.83. Krasowski seconded. Mayor commented that the Western Alliance annual membership of \$800.00 was left off and asked if Council would like to add it to this list. Emly amended motion to add \$800.00 for Western Alliance for Economic Development annual membership for a total of \$6881.83. Krasowski seconded. Roll call was taken with the following results: Emly; yes, Krasowski; yes, Ahlborn; yes. Motion carried.

5.2 Council Meeting Minutes

Ahlborn motioned to approve the meeting minutes of Feb 22, 2021. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Emly; yes. Motion carried.

5.3 Committee Meeting Minutes: Library

NONE

6. Business Items

6.1 Personnel Policy Amendments, ACTION ITEM

Mayor reviewed new employee PTO with Council. Breakdown of years of service, percent of hours worked, hours per month and max accrued have been expanded. Adding an item. Extended Sick Time (EST) could be banked but is not payable at time of termination as PTO is. EST would be utilized after using 5 consecutive days of PTO. EST could be used for extended illness or accident.

CLERK NOTE: City Attorney, Joe Borton entered at 7:10 pm

3 days of bereavement paid time off are included. Use PTO if more days off are taken. Krasowski motioned to accept the Personnel Policy amendment in regard to the PTO/EST as discussed. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried. The completed Personnel Policy document will be brought back to Council after City Attorney review for approval.

6.2 Commercial Zone Conditional Use Criteria/Conditions, ACTION ITEM

Mayor commented on how Council wanted to define and carry out the residential conditional use in the commercial zone. City Attorney, Joe Borton explained that City Authority to impose certain conditions comes from the land owner asking to allow the use. If the City allows the use, it may impose some site-specific conditions that

would be required to be met. General things to consider are: Compatible uses, light pollution, sound pollution, parking area, odor pollution (smoke, fumes), hours of operation/restrictions, landscaping, traffic and safety concerns. One thing to remember that City can't impose restrictions on neighboring properties. One important thing to remember is once an application is submitted to City hall, ANY and ALL discussion on the topic MUST take place during open meeting or hearing. NO side discussions. That includes not only between Council members but also with the public. Mayor shared Conditional Use definitions from other cities. No decisions.

7. Mayor & Council Comment

Krasowski comments that the exterior of the water tower could say "NOTUS est. 1921" since this year is our centennial. The events committee is working on fund raising options. Maybe donate and get a free t-shirt.

8. Adjournment

Emly motioned to adjourn at 8:45 pm. Krasowski seconded. All in favor. Motion carried.

Respectively submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____