

CITY COUNCIL MEETING MINUTES
February 5, 2024 @ 7:00PM
at Notus City Hall, 375 Notus Rd, Notus, ID, 83656

1. Meeting Called to Order

The meeting was called to order at 7:02pm by Mayor David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwoman Bonnie Emly, Council President, Steve Ahlborn and Councilman Rob Hartsock were present. Also present were the Mayor, David Porterfield, City Planner, Antonio Conti, and City Attorney, Bryan Norton. Councilwoman, Lupita Connor absent but will join later.

3. Pledge of Allegiance

4. Public Concerns/Comments, limited to 3 minutes each

NONE

5. Consent Agenda, Action Items

5.1 Disbursement List

Ahlborn questioned the printer repair. Ahlborn motioned to approve the disbursements of \$8,140.93. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Hartsock; yes. Motion carried.

5.2 Council Meeting Minutes

Mayor commented about a correction needed to 1-29-24 minutes. Meeting was called to order by Council President Steve Ahlborn, not Mayor. Emly motioned to approve the meeting minutes from January 16, 17,22, and 29 with corrections as amended. Ahlborn seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Hartsock; yes. Motion carried.

5.3 Committee Meeting Minutes: Library, Community Events, Vision Tomorrow

NONE

6. Business

6.1 COMPASS meeting update, Councilman Rob Hartsock

Councilman Rob Hartsock reviewed handout of money being spent and tracked by COMPASS with Council. Rob attended the Regional Transportation Advisory Committee meeting on Jan 24th. In 2020 there were 234 fatalities; in 2021; 271, in 2023; 276, 40 were motorcyclists. The topic of discussion was how to reduce pedestrian accidents. He will be attending a COMPASS 101 class tomorrow.

6.2 Wagner Property Disposition, ACTION ITEM

Loretta Vollmer, City Clerk stated that last June 5th, Adam Arriero of Building Stronger Veterans came before the Council asking for land or building donation to aid in his idea of building tiny homes to aid local veterans. At that meeting the Council indicated that the City owned property at the corner of 20-26 and Wagner could be an option as it is outside of City limits and is not being used. The council also asked for verification of the non-profit entity. We have received

copies of that paperwork. Adam is now asking for a signed commitment from the City so he can proceed with seeking his funding for the project. Discussion. City Planner, Antonio Conti stated that the donation could be an “entitlement” type, dependent on the improvement approval. Meaning City will sign paperwork that would allow him to submit his paperwork to the County and if the improvement plans don’t get approved, the sale does not go through, and City retains ownership. Ahlborn commented that after more thought the location doesn’t make sense. It’s in an undeveloped area. There is no public transportation and it’s a small area, less than one acre. Will the County allow the development of the parcel? The City Clerk commented that during her discussion with Adam, he indicated that he had approval from the County for 6-8 tiny homes with one well and one septic system on the parcel. Nothing has been submitted in writing. Mayor stated that the parcel does have some small monetary benefit for the City. It was suggested as a park and ride at one time. Hartsock commented that he would like to see the project plan as he is not for giving away city assets unless it supports the residents. Hartsock motioned to ask for more plan details and table the decision until then. Ahlborn seconded. Roll call was taken with the following results: Hartsock; yes, Ahlborn; yes, Emly; yes. Motion carried.

6.3 Findings of Fact & Conclusions of Law Letter, 364 Jasper Ave approval, ACTION ITEM

The council reviewed the documents provided.

CLERK NOTE** Councilwoman Lupita Connor joins meeting.

The road maintenance agreement has not yet been completed. It is required to be completed and filed with the County before a certificate of occupancy is issued. Ahlborn motioned to approve the Findings of Fact & Conclusions of Law Letter for 364 Jasper Ave. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Emly; yes, Connor; yes. Motion carried.

6.4 Update of Office Copy/fax Machine, ACTION ITEM

The treasurer, Marie Eilers, stated that the copy machine lease is almost up and she has submitted a letter telling them we will not be renewing that lease, nor purchasing the machine. Staff/Mayor reviewed several other machines and lease options. Decision was tabled.

6.5 Community Center Proposed Fee Increase Hearing Date, ACTION ITEM

Council decided to schedule the Public hearing to receive public comment on the proposed fee increase on March 4th, 2024 at 7:00 pm.

7. Executive Session (Idaho Code (74-206(1)(a)); (a) To consider hiring a public officer, employee, staff member, or individual agent; wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Ahlborn motioned to enter into Executive Session (Idaho Code (74-206(1)(a)); (a) To consider hiring a public officer, employee, staff member, or individual agent; wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need at 7:50 pm. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Emly; yes, Connor; yes. Motion carried.

Ahlborn motioned to leave Executive Session at 9:06 PM. Connor seconded. Roll call was taken with the following results: Ahlborn; yes, Connor; yes, Emly; yes, Hartsock; yes. Motion carried.

7.1 City Engineer Selection, ACTION ITEM

Mayor thanks Council and staff for all the hard work. Ahlborn motioned to approve Ackerman Estvold as the City Engineer. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Hartsock; yes, Connor; no. Motion carried.

8. Mayor & Council Comment

Mayor stated there will be a COMPASS meeting to get community input concerning our collector street improvements on Notus Road, 3rd Street and Jasper Ave. Two identical meetings will be held. One on February 27 at 1:00 pm and March 7th at 6:30 pm. A later meeting will be held with all the conclusions from the previous meetings. This is all working toward our grant.

Mayor also stated that some residents want to have a irrigation meeting to address their concerns for the upcoming season. Mayor will not be leading this meeting. It is for shareholders and irrigation users to voice their issues and find options.

9. Adjournment

Ahlborn motioned to adjourn the meeting at 9:20 pm. Hartsock seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, idCMC Notus _____

Approved by David Porterfield, Mayor _____