

NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: TUESDAY February 22, 2022

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting was called to order at 7:01 pm by Mayor David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Council President, Steve Ahlborn and councilman, Devin Krasowski, present. Mayor, David Porterfield, City Attorney, Maren Ericson, City Engineer, Mike Woodworth, Public Works Supervisor, Tyler Martin, and City Planner, Antonio Conti also present.

3. Pledge of Allegiance

4. Public Concerns/Comments, limited to 3 minutes each

Idaho State Code and The Idaho Open Meeting Act prohibits Council deliberation or a decision on matters that are not specifically listed on the agenda. Persons wishing to have items placed on the agenda for discussion or decision, should contact the City Clerk no later than the Wednesday prior to the next regular meeting date.

Mayor recognized Randall Taylor from 348 Elgin Ave. Mr. Taylor read from a letter he received from Mr. Marchbanks concerning his withdrawal of his proposal (donation) for a new library (building), dated February 11, 2020.

5. Approval of Amended Agenda. ACTION ITEM

Emly motioned to approve the amended agenda that added discussion item, Proposed Library Construction Update and Executive Session Item to item 8.7 on Friday after the original posting. Krasowski seconded. Roll call was taken with the following results: Emly; yes, Krasowski; yes, Ahlborn; yes, DeGiorgio; yes. Motion carried.

6. Consent Agenda, Action Items

6.1 Disbursement List

Krasowski motioned to pay the disbursements as presented. DeGiorgio seconded. Krasowski asked Mountain Waterworks to add more detail breakdown to invoices for reference. Roll call was taken with the following results: Krasowski; yes, DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion carried.

6.2 Council Meeting Minutes

Krasowski motioned to approve the meeting minutes from 2-7-22. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, Emly; yes, DeGiorgio; no. Motion carried.

6.3 Committee Meeting Minutes: Library, Community Events

NONE

7. Staff /Professionals Reports

7.1 Treasurer

NONE

7.2 Public Works

Public Works Supervisor, Tyler Martin reported that he replaced a water meter and a meter setter at the Garage Café. At 694 3rd Street Resident asked him to shut off water for a indoor plumbing project. He shut it off but resident said water was still under pressure. He replaced a water shut off and valve thinking they were bad, but water was still getting into the house pipes. He is trying to witch and locate probable

water source across several parcels and across View Dr. Also, a propane truck driver backed into the fire hydrant at the fire station, breaking it. This has been replaced. A dechlorinator in the wastewater system is broken. Mixer pump is inside a 10 ft manhole. He and Derek from Mountain Waterworks tested the fire flow well pumps. Pumps a lot of water, hard and fast. Pumps need VFD's. Also need more oil for pump at \$100 per 5-gal drum.

7.3 Law Enforcement

Written report submitted by Parma Police

8. Business Items

8.1 Water Valve Exerciser Purchase, ACTION ITEM

Tyler reported that 10 water valves are not working and need to be exercised. Krasowski motioned to approve the purchase of a water valve exerciser for \$5,543.00. DeGiorgio seconded. Roll call was taken with the following results: Krasowski; yes, DeGiorgio; yes, Ahlborn; yes, Emy; yes. Motion Carried.

8.2 Proposed Sanitation Fee Increase, Bill Pastoor, ACTION ITEM

Bill Pastoor from Republic Services and Travis Williams from Hardin Sanitation were present to ask Council for a 6% increase. They are experiencing extremely high maintenance costs. DeGiorgio suggested a 4% now and come back next year for another 3 or 4%. That would not require the cost of a public hearing. Ahlborn liked the over 5% which would require a public hearing to allow the residents input. Krasowski approved the tentative proposed fee increase of 6% for a total service fee of \$11.82. (Cans are \$3.00) Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emy; yes. Motion carried. Public hearing was set for March 21, 2022, at 7:00 pm.

8.3 Engineering for Proposed Development Review, ACTION ITEM

Mayor stated that an engineer service would need to review any proposed development plans for City code compliance, Land use compliance, etc... City has choice of already contracted engineering firms of Ackerman Estvold or Mountain Waterworks. No RFQ or RFP requirements. Krasowski commented it just makes sense to have Antonio review for compliance of codes since he is already City Planner and knows city codes. Ahlborn agreed. Krasowski motioned to have Estvold Ackerman to do preliminary plat review for the city. Ahlborn seconded. Krasowski asked Antonio for a summary of services. He agreed. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emy; yes. Motion carried.

8.4 Water Facility Plan, ACTION ITEM

Mike Woodworth stated that the fire flow was tested. They will now submit the technical draft of the facility plan to DEQ for review and then Council will be able to review and select alternatives and hold public hearing on the topic. Krasowski noted that we are on schedule with plan, according to his notes.

8.5 Potential Sewer Rate Increase discussion, ACTION ITEM

Mayor reported he has been in contact with our funding source USDA to try to schedule a slower increase of \$2.50 (less than 5%) USDA does not like that because the signed bond agreement indicates a monthly user rate of \$54.35. That would mean a raise of \$3.75 per month. Ahlborn stated that a smaller increase would be better for citizens. Mayor stated there is language in the USDA agreement that states they can take back the money if a certain rate is not met. Ahlborn motioned to potentially increase sewer rate by \$2.75 and set a public hearing. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes Emy; yes. Motion carried. Public hearing was set for March 21, 2022.

8.6 Capital Improvements/Maintenance Projects Prioritization, Discussion

Mayor reviewed list of projects with Council so they can get a larger view of projects needed and impact on revenue raised. Ahlborn suggested a workshop for this topic would be more beneficial. Workshop was set for Wed, March 16, 2022, at 7:00 pm.

8.7 Tractor Purchase

Tyler reviewed list of tractors with Council. Some are new some are used. There are no used ones on the surplus lists in Idaho. City has been saving for a replacement tractor for a while. Krasowski and Ahlborn feel like Tyler is the one to use the tractor so he can pick on out. Krasowski motioned to approve the purchase of a tractor by Tyler if under \$50,000.00 or if over \$50,000 to get three bids. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, Ahlborn; yes, DeGiorgio; no. Motion carried. Mayor stated that the purchase cost will be split between expense funds.

8.8 Proposed Library Construction Update, Discussion

- a. **Library Board Proposal**
- b. **Related Misc. Topics**

A letter was presented to Council from the Library Board. It is suggested that the Board take the lead on the proposed new library/community center project. They will pursue funding options and resources. Krasowski like the idea and it shows initiative. Ahlborn likes since it looks like several funding sources will be involved. Council gives their blessing to the idea. Library Board will reach out to Mr. Marchbanks for a discussion.

8.9 Kremmwood lot 21 Council Action Review, ACTION ITEM

Council action last time was to not revoke the quiet claim motion. City Attorney Erickson stated that the City has a right to future claim of the lot. She states Council has three options: do nothing and all remains the same; Quitclaim over to new owner; Take action now to get property interest to City: Ahlborn commented to leave as it is now, meant to quitclaim it but now it is sold so his choice is "Do Nothing". DeGiorgio motioned option A, not do anything. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes, Krasowski; yes. Motion carried. Mayor thanked Council for their decision.

8.10 Financial Control Policy Amendments and Resolution, ACTION ITEM

NONE

9. Executive Session: (Idaho Code 74-206 (1) (c)(f) (c) To acquire an interest in real property which is not owned by a public agency; (f) to communicate with legal counsel the legal ramification of and legal option for pending litigation, or controversies not yet being litigated, but imminently likely to be litigated.

NONE

10. Mayor & Council Comment

NONE

11. Adjournment

DeGiorgio motioned to adjourn at 9:57pm. Emly seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____