

NOTUS CITY COUNCIL MEETING MINUTES
Regular Session: **Monday February 22, 2021**
7:00 pm @ Notus City Hall
375 Notus Road, Notus, ID 83656

SOCIAL DISTANCING PROTOCOL IN PLACE: Max of 10 people at a time in Council Chambers

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwoman, Michell DeGiorgio, and Council President Bonnie Emly, present. Councilmen, Steve Ahlborn, and Devin Krasowski, present. Mayor Porterfield and City Attorney, Stephanie Hansen, present.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

DeGiorgio motioned to approve the disbursements for February 22, 2021. Emly seconded. Roll call was taken with the following results: DeGiorgio; yes, Emly, yes; Ahlborn; yes, Krasowski; yes. Motion carried.

5.2 Council Meeting Minutes

DeGiorgio stated that she had a conversation with the Clerk regarding the February 1, 2021 minutes regarding the lack of printing all of the comments that DeGiorgio had made. The Clerk had stated that she can include them. DeGiorgio stated that there were 2 places in the minutes that the order was incorrect for motions. First was in 6.4 with Ahlborn making motion to dispense with reading of the ordinance, then when roll call was taken the minutes read that DeGiorgio was asked for her vote first instead of Ahlborn. The same thing on further when Ahlborn made motion to approve Ordinance #467 and minutes read that DeGiorgio was asked for her vote first instead of Ahlborn. DeGiorgio moved to approve the minutes with corrections for February 1, 2021. Krasowski seconded. Roll call was taken with the following results: DeGiorgio; yes, Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried.

5.3 Committee Meeting Minutes: Library

NONE

6. Staff Reports

6.1 Treasurer

Treasurer Marie Eilers reported that all January financial reports were sent to council members and there had not been any questions. Also, she reported that she has been working on the records for destruction since it is time to take care of old records again. Eilers is working with Public Works Supervisor to get a list of signs that need to be replaced so if council has any signs, they have seen that they are concerned about this would be a good time to let staff know.

6.2 Public Works

Public Works Supervisor, Tyler Martin reported that everything looks good in the sewer system. The reports are looking really good with a drop in the e coli and some levels of phosphorus being high, but that is usual this time of year. Martin is continuing work on getting the problem tree removed for the sewer project area. He is

also working on the banks around the ponds. He has installed hazard tags on all the chemical barrels and installed tape measure stickers on tanks, so he knows how much chemical is being used. This will cut down on the need to order too much. He shared pictures with the group of these items. Krasowski asked which chemicals are being used. Martin stated it is D-Chlor and Sodium Hydrochloride.

7. Business

7.1 Tower Maintenance Update

Martin explained that he has talked to the engineer from Mountain Waterworks regarding the possible issues with the tower. There are concerns regarding the system not working correctly and the engineer feels that it is not a good idea to use the tower. Martin will be meeting with engineer soon to discuss this more. Other things that Martin is concerned about it in Well #4 with the pumps and generator. The generator is not big enough to sustain the pumps if we have a major power outage. DeGiorgio asked if Martin had looked into the cost of the equipment needed. Martin assured her that he has been looking online and has been talking to other operators to see what equipment they are using and the cost of what they have. Martin stated that he believes the system would be safer if we were to install VFDs on each pump, which would allow him to monitor them from another location. Right now, he has to go to the well house to check on things. Martin talked about the issues he sees from the SCADA that indicates that the water in the tower is not increasing and decreasing like it should. That needs to be checked out. Continued discussion took place regarding the viability of the use of the tower and if it should be drained and left empty until the time that the City may need more storage. A comment from Antonio Conte, engineer was made that it would not be a good idea to do that because even though there is no water in the tank it will sweat and cause moisture which will eat up the metal. DeGiorgio commented that she feels that the work needs to be done and that there are funds available in the LGIP to pay for that so her thought was that all the repairs should be done as presented. Krasowski asked if the discussion had gone into 7.2 and was told that it had. They are so closely related discussions can carry over. After more discussion it was determined that 7.1 and 7.2 would be tabled for Martin to be able to get better information for the next meeting.

7.2 Well #4 Maintenance and Upgrade – See 7.1 above

7.3 Traffic Regulation Ordinance

Mayor Porterfield asked the attorney to tell the council her suggestions for the Ordinance as it was presented. Attorney indicated that when make new ordinance it is better to use a numbering system that indicates the year, so each year new numbers are used such as 21-001 for the first one of 2021. That way it is easier to find them when needed. Also, the document was a little too wordy and it is better to leave out some of the details when looking at code enforcement issues. She indicated that the firm could work this document over and let the Mayor have it back to present to Council. Mayor asked Council if that was agreeable. Council agreed. 7.3 was tabled.

7.4 Compression Brakes Sign Locations

Mayor asked Eilers to tell the council what she found out regarding the signage for the Compression Prohibition. Eilers told the group that she had asked Idaho Department of Transportation for direction in this and received a response that indicates that it is not allowed. Attorney pointed out that what the ITD is saying is that all ordinances have to be in the same language as the Federal and State regulations for this issue. She will research it more and let us know before we publish the ordinance and install signage.

7.5 Employee Manual

Mayor Porterfield explained to the group the chart that had been reviewed at the last meeting and asked the council members if they have anything to add to this chart to make it agreeable. Ahlborn stated that the year of service seems odd. It might be better to make more breaks in that, such as 0-2, 3-5, and on so that there is more chance for additional hours being given for the years of service. Devin suggested starting with 0-1, 2-3, etc. The Mayor also talked about the possibility of having something additional that could give employees emergency medical time. A suggestion from the group was to be able to transfer unused PTO hours into an Extended Sick Leave pool that could be used for extended medical situations and would not be paid out when an employee leaves the employment of the City. This will be brought back to the Council at the next meeting for consideration.

7.6 Comprehensive Plan

This was tabled.

8. Mayor & Council Comment

Mayor asked the attorney to talk a little about the annexation processes that we may be looking at in the near future. Attorney talked about the application, codes, and check list that she believed the Clerk has already. A question was raised by DeGiorgio regarding the City wanting to annex land next to the river. Attorney said that if the City wants to annex a piece of land, they have to show a reason for it and talk to the landowners regarding the possibility. Tina Wilson of the Western Alliance told the group that if land is not contiguous to the City limits there can be a Memorandum of Agreement made between City and the landowner/developer. There is one she knows about that is in place and the developer had to pay all the expense of putting in the pipe to connect and make easements with the neighboring landowners. There is no cost to the City, only funding coming in. Wilson also stated that Canyon County is now saying they do not want to allow the splitting of agriculture land into 1 acre lots for houses, so they are pushing for the cities to annex those developments.

9. Adjournment

A motion was made by Ahlborn and seconded by Krasowski to adjourn. Voice vote was made in favor. Meeting adjourned at 9:30 p.m.

Respectively submitted by Marie Eilers, Treasurer _____

Approved by David Porterfield, Mayor _____