

CITY COUNCIL MEETING MINUTES
February 20, 2024 @ 7:00PM
at Notus City Hall, 375 Notus Rd, Notus, ID, 83656

1. Meeting Called to Order

Mayor, David Porterfield called meeting to order at 7:00 PM.

2. Roll Call

Roll call was taken with the following results: Councilwomen Bonnie Emly and Lupita Connor, Council President, Steve Ahlborn and Councilman Rob Hartsock were present. Also present were Mayor, David Porterfield, City Planner, Antonio Conti, and City Attorney, Bryan Norton.

3. Pledge of Allegiance

4. Public Concerns/Comments, limited to 3 minutes each

Resident Heidi Glaettli was recognized by the Mayor. She stated that she would like to see Notus have a plan for what Notus industrial/commercial area should look like. She feels it should be maybe a retro look to fit with the Garage Café. City of Star has a western theme area that looks nice. She is willing to be part of the Vision Committee.

5. Consent Agenda, Action Items

5.1 Disbursement List

Ahlborn motioned to approve the disbursements in the amount of \$5699.10. Hartsock seconded. Ahlborn commented that he does not feel that we need the attorney here every meeting. It was \$500 from last meeting. Maybe arrange the agenda meetings to lessen our expenses. Hartsock agreed. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Emly; yes, Connor; yes. Motion carried.

5.2 Council Meeting Minutes

Connor asked if staff comments could be added to the Executive Session minutes. The attorney stated that executive session discussions are not allowed to be in the minutes by state code. Executive Session Law was reviewed.

Emly motioned to approve the meeting minutes from February 5th, 2024. Hartsock seconded. Roll call was taken with the following results: Emly; yes, Hartsock; yes, Ahlborn; yes, Connor; yes. Motion carried.

5.3 Committee Meeting Minutes: Library, Community Events, Vision Tomorrow

Ahlborn motioned to accept into record the Events Committee Meeting minutes of February 13, 2024. Emly seconded. Roll call was taken with the following Ahlborn; yes, Emly; yes, Hartsock; yes, Connor; yes. Motion carried.

6. Staff/Professional Reports

6.1 Library Liaison

Councilwomen Bonnie Emly reported the purchase of oculist, Nintendo games, and activities kits. More kids are involved in the Friday reading group. They are partnering with the High School for Chromebook grants.

6.2 Treasurer

Treasurer Marie Eilers reviewed January financial report with Council.

6.3 Public Works

NONE

6.4 City Clerk

City Clerk, Loretta Vollmer reported from the google profile that 14 phone calls were initiated, 39 asking for directions, 17 website views, 3 burn permits issued and 56 credit card payments received.

6.5 Public Safety and Law Enforcement

Police report was in council packets. 56 calls/patrols/enforcement for last month totaling 35 hours. Connor questions the time of day that police are in town. Seems most are nighttime. Ahlborn asked if they could be less nighttime and more daytime hours. People do not see police presence in the dark.

7. Business

7.1 Office Printer Replacement Agreement Review and Approval, ACTION ITEM

Ahlborn motioned to approve the Pacific Office Automation agreement for a new Kyocera printer. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Hartsock; yes, Connor; yes. Motion carried.

7.2 City Engineer Contract Approval, ACTION ITEM

Mayor stated that he and staff opened and examined the rate schedule and found it to be within acceptable ranges. Ahlborn questioned Ackerman Estvold's fees listed. Antonio stated fees are listed as per state requirements, but they don't charge for attending regular council meetings, nor mileage or printing, grant writing. There will be "not to exceed amounts" on task orders. Term lengths were discussed. Connor likes 3 years. Ahlborn prefers 5 years with auto renew if all goes well. Either party can cancel at any time, in writing. Hartsock stated 5 years is pretty standard with provisions for termination. Antonio will check with Ackerman Estvold owner to see if he is agreeable to locking in rates for 3-5 years. Ahlborn motioned to table decision of topic 7.2 City Engineer Contract Approval until next meeting. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Emly; yes, Connor; yes. Motion carried.

7.3 Commercial/Industrial Zoning Vision, Discussion

Mayor reviewed guidelines for policy of development list. Comparison of building styles, parking, sidewalks, building colors, and greenspace. Going for a cohesive look. We need something for kids. Playground, small water feature.

CLERK NOTE Ahlborn leaves meeting at 8:30 pm.**

Mayor refers to older commercial development feasibility study of Notus's. City Planner Antonio Conti commented that new buildings must fit in with the surrounding buildings in the area. Mayor stated we need to add an unique character to our town.

8. Mayor & Council Comments

Mayor stated that the Community members will be holding a town hall meeting in the community center concerning irrigation issues and fixes on February 26th. On February 27th at 1:00 pm COMPASS will be holding a public meeting for input regarding the grant for reconstruction of our collector streets. There will be a repeat of that meeting on March 7 at 6:30 pm. Our next Council meeting will be a public hearing regarding proposed increase in the Community Center use fees.

9. Adjournment

Connor motioned to adjourn at 9:00pm. Hartsock seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, idCMC Notus _____

Approved by David Porterfield, Mayor _____