

SPECIAL SESSION CITY COUNCIL MEETING MINUTES

Wednesday February 19, 2020 @ 7:00PM

at Notus City Hall, 375 Notus, ID, 83656

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilmen Nathan Wells and Steve Ahlborn, present. Mayor, David Porterfield and City Attorney, Todd Lakey also present.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, Action Items

5.1 Disbursement List

Emly questioned the chip seal billing for \$5,591.75. Treasurer Marie commented that the grant was for \$100,000 and then Council added extra footage on the south side of tracks. Mayor explained that this amount is the retention held until the project was completed. DeGiorgio comments that she thought the road shoulder work would be done with that grant and the reason we had more money was because we didn't do as many streets as we anticipated (Kremmwood). Mayor explained that the bids to do the work wouldn't cover all the streets. City had to reduce the number of streets covered. Wells motioned to approve the disbursement list for February 19, 2020. Emly seconded. Roll call was taken with the following results: Wells; yes, Emly; yes, DeGiorgio; no, Ahlborn; yes. Motion passed.

5.2 Council Meeting Minutes

Emly motioned to approve meeting minutes from February 3, 2020. Wells seconded. Roll call was taken with the following results: Emly; yes, Wells; yes, DeGiorgio; abstain, Ahlborn; yes. Motion passed.

5.3 Committee Meeting Minutes: Library, Community Events Committee

NONE

6. Staff Reports

6.1 Treasurer

Marie Eilers reviewed the monthly revenue and expense report and LGIP balance with council. She also reported that the Lhtac grant is now complete.

6.2 Public Works Supervisor

Tyler Martin reported that they have been inspecting the condition of all water meters in town. Some will need work. They are also working on the condition of the alleys, blading and filling in holes. The Ford Ranger seems to be running OK but the check engine light is still on. DeGiorgio commented the drive cycle needs to be done to get the light to go off.

DeGiorgio asked about the back up well condition and cost estimates. Tyler reported that to pull it and inspect is about \$2,500. If everything is bad, worst case scenario, cost would be between \$25,000-\$30,000. Plus, there may be some work to do to the building (framing) to be able to pull and replace the pump. Additionally, the water sample from that well tested positive for chloroform. But he thinks it was because he didn't let the (unused well) water flush long enough.

7. Professional's Reports

7.1 Engineer: Mountain Waterworks

Mayor reported that the 2nd Street sewer line crossing for Conway Gulch was started today. It will take a week or so to complete. Stuart will come in to report on that when it is completed.

7.2 Wastewater Operator

Mayor reported that Mike Black is discharging. All test samples are within normal ranges.

8. Business, Action Items

8.1 2018-19 Auditor Report, Zwygart, John and Associates

John Russell reviewed the 2018-19 audit with Council. They found no issues with our office procedures. No changes needed. Internal controls are adequate. Financial statements can be trusted. City brought in more than budgeted and spent less than budgeted.

Wells motioned to accept City audit report from 2018-19. Ahlborn seconded. Roll call was taken with the following results: Wells; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion passed.

8.2 Wastewater Contract w/Black Water, LLC

Tabled

8.3 iii A Membership for Health Insurance, approval

Attorney, Todd Lakey stated that Council needs to be aware that this is a local entity, self-funded plan and not insurance. There is some City liability. There is a 3-year commitment with a penalty for early withdrawal. In his opinion, for this to be constitutional, it must be in the budget for the current year and next year premiums. In light of these comments, Council suggested to continue looking for health insurance options.

8.4 300 Elgin Ave, Proposed Property Purchase

Council discussed pros and cons of property. Needs a lot of clean up and repair. DeGiorgio suggested to offer \$75-\$80,000 tops. Mayor did rough estimate of repair materials needed of about \$22,000. More will be needed if we need to bring it up to ADA standards. DeGiorgio suggested to pull metal rood off shop and put it over the house and put new roof on shop. DeGiorgio motioned to have the Mayor offer \$75,000 but no more than \$80,000 and see how it flies. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes, Wells; yes. Motion passed. Attorney suggests a purchase/sale agreement for negotiated price and terms for Council to approve if owner agrees to price. City will need to obtain title insurance.

8.5 Safe Link Contract, counter proposal

Mayor reported that after previous Council meeting discussion, the flat rate yearly increase was changed to 5% per year increase. Safe Link responded with objection to the 5% increase in the agreement draft. Mayor's feeling was that the 5% suggestion is justifiable from the City's perspective. He presented a chart of increased fees which called for 5% per year the first five years of the contract, with a 2.5% increase beginning the sixth and following years. DeGiorgio motioned a (yearly) 5% increase until year 6, then reduce to a 2.5% percent per year. Mayor commented that we need to get the structural engineering analysis report since the water tower has about 15 pieces of equipment on it. Estimated cost is \$5,000 for the analysis. He reminded Council that the

contract reflected the previous meetings discussion suggestions that the City should only cover 25% of that cost.

Wells seconded motion. Roll call was taken with the following results: DeGiorgio; yes, Wells; yes, Emly; yes, Ahlborn; yes. Motion passed.

8.6 Comp Plan Review

Tabled

- 9. Executive Session: Personnel (Idaho Code 74-206(1)(a)(b))** (a) To consider complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student. hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. (c) to acquire an interest in real property which is not owned by a public agency:
NONE
- 10 Mayor & Council Comment**
NONE
- 11. Adjournment**
DeGiorgio motioned to adjourn. Wells seconded. Voice vote was taken. All in favor. Meeting adjourned at 9:00 pm.

Respectively submitted by Loretta Vollmer, City Clerk