

**City of Notus**  
**CITY COUNCIL MEETING MINUTES**  
Regular Session: **TUESDAY, February 19<sup>th</sup>, 2019**  
@ 7:00PM at Notus City Hall

**1. Meeting Called to Order**

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

**2. Roll Call**

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilmen Rick Wallace Jr, and Clint Berends, present. Also present Mayor, David Porterfield, City Attorney, Todd Lakey, and City Engineer, Stuart Hurley.

**3. Pledge of Allegiance**

**4. Public Concerns, Comments**

NONE

**5. Consent Agenda, Action Items**

**5.1 Disbursement List**

Wallace Jr motioned to pay the disbursements as listed. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; no, Emly; yes. Motion passed.

**5.2 Council Meeting Minutes**

City Clerk, Loretta stated there was a spelling error at 8.4, last page line 11 word quit should be QUITE and Webster should be WAGNER Rd. Council DeGiorgio commented that there didn't seem to be what she remembered in the minutes. City Clerk stated that items that were off topic were not added and asked if she wanted something specific added to the minutes. DeGiorgio stated no, she couldn't explain it.

Wallace Jr motioned to approve the meeting minutes of Feb 4<sup>th</sup> with spelling changes noted. Emly seconded. Roll call was taken with the following results: Wallace Jr; yes, Emly; yes, DeGiorgio; no Berends; yes. Motion passed.

**5.3 Committee Meeting Minutes: Library, Community Events**

Wallace Jr motioned to accept the Library meeting minutes from Nov 14 and Dec 12 into record. Berends seconded. Voice vote. All in Favor. Motion passed

**6. Staff Reports**

**6.1 Public Works**

NONE

**6.2 Library Liaison**

NONE

**6.3 Treasurer**

City Treasurer, Marie reported that the grant we received for replacing street signs in town is moving forward. We are prioritizing and will be ordering and replacing signs this spring. Cost should be under the granted amount.

Marie handed out monthly revenue/expense report for October 2018 to Council.

DeGiorgio asked what January report looks like?

Marie states that she has been working with the Auditor, she has not been able to do a monthly report. Next month she should have them all done to give to Council with up-to-date balances.

7. **Community Relations**  
7.1 Notus School District, Craig Woods  
NONE

8. **Professional's Reports**

**8.1 Wastewater**  
NONE

**8.2 Engineer**

City Engineer, Stuart reported that the Southside collection is done. The RR track boring hopefully will be completed this week. The RR has implemented some new policies. For construction inspector, a surveyor and RR certified Flagger to be on site and survey every 15 minutes during boring procedure. This has been tacked onto the project unexpectedly. The current estimated cost of \$20,000 could be more like \$30,000 to \$40,000 when it's all said and done. USDA is aware of this and he has asked them to see if there is any additional grant money out there, the City would be interested. No matter what, the costs WILL NOT go over the bond amount. Stuart is meeting with contractors on Thursday and will have a work schedule and estimated completion date, since the government shut down has effected the timeline.

**8.3 Crestline Engineers**  
NONE

9. **Business, Action Items**

**9.1 Library Board Chair, Sally Wells**  
Not in attendance. Tabled.

**9.2 Storage Needs**  
Tabled.

**9.3 Union Pacific Rail Road Property Lease Change**

City Clerk, Loretta stated that the Railroad sent an amendment to the City's lease agreement for the property under/around the Museum building. Since the Museum Board requested to put up a barrier fence around the outside display, then that changed the property area description of use that is designated for the museum property. The City's lease for the road frontage along 20/26/Elgin Ave (City Park) is for beautification only and not for parking or other uses.

Wallace Jr motioned to accept the lease and allow the Mayor to sign the documents. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; abstain, Emly; yes. Motion passed.

**9.4 Well #4 Building Plan Update**

Mayor commented that he is still waiting for a contractor to give him an estimate. Mayor asked Council what they would like to see go into that building. He stated that the SCADA system is in an airtight case, but the computer that runs it is going to be put into the new addition. He suggests room for a desk, filing cabinet and other area for storing items. Also think about heating and cooling the addition. DeGiorgio suggests that we wait and see what plans the contractor brings us.  
No decision.

**9.5 Idaho Power Change Order, Approval**

Stuart Hurley stated that the 3 phase power that is at the lagoons it not the correct kind needed. They need a single phase. He asks Council if they want to change it out and get a credit (about \$2,500/3,000) for the exchange. OR keep what is there and install a new single phase service, \$5-6,000 (could be used in the future for more lagoon upgrades

that are in the facility plan). OR run a new 3 phase and step down at the transformer for a cost of about \$10,000.

DeGiorgio motioned to keep the 3 phase and install new single phase and allow the Mayor to sign. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes, Berends; yes. Motion passed.

**10. Mayor & Council Comment**

Mayor commented that April 26 is the AIC spring conference and the Idaho Economic Development association Spring Conference is April 16-18 if anyone is interested in going to either event let the Clerk know.

Wallace Jr comments that he has been approached by residents complaining that Paul is driving the side by side over their grass/property and they want it to stop.

**11. Adjournment**

DeGiorgio motioned to adjourn at 7:55 pm. Berends seconded. Voice vote. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer \_\_\_\_\_

David Porterfield, Mayor \_\_\_\_\_