

**CITY COUNCIL MEETING MINUTES**  
**November 21, 2022 @ 7:00PM**  
at Notus City Hall, 375 Notus Rd, Notus, ID, 83656

**1. Meeting Called to Order**

Meeting was called to order at 7:02 PM by Mayor, David Porterfield.

**2. Roll Call**

Roll call was taken with the following results: Councilwoman Bonnie Emly, Council President, Steve Ahlborn, and Councilman Devein Krasowski, all present. Also present were Mayor, David Porterfield, City Planner, Antonio Conti and City Attorney, Joe Suthers. Councilwoman, Michelle DeGiorgio was an authorized absentee.

**3. Pledge of Allegiance**

**4. Public Concerns/Comments, limited to 3 minutes each**

None

**5. Consent Agenda, Action Items**

**5.1 Disbursement List**

Ahlborn asked about the billing from Kate Dahl with mileage charged. Kate indicated that mileage is included in the "not to exceed" agreement. Just tracking it. Ahlborn motioned to pay the disbursements in the amount of \$6485.80. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Emly; yes. Motion carried.

**5.2 Council Meeting Minutes**

Krasowski motioned to approve the meeting minutes of November 7, 2022, as written. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried.

**5.3 Committee Meeting Minutes: Library, Community Events**

None

**6. Staff /Professionals Reports**

**6.1 Treasurer**

Treasurer, Marie Eilers, stated the auditor is working on the adjustments so she has no revenue/expense report for them.

**6.2 Public Works**

Public Works Supervisor, Tyler Martin, stated that the tree at Kremmwood and Conway has been trimmed back. The heater at the headworks building is not working and AME is scheduled to come out and look at it. On November 8<sup>th</sup> the regular wastewater system inspection was done by IDEQ. These are done about every 5 years. On the 2017 inspection, there were 31 violations/concerns noted. This year there is 1. Some changes will still need to be made. Potentially adding a SCADA system to the wastewater facility. The violation was no standby power at the chemical building. 2018 Building plans from Mountain Waterworks indicated there would be a generator with a transfer switch but there is none on site. This will have to be remedied once the official report is received.

**6.3 City Clerk**

City Clerk, Loretta Vollmer reported that City google profile resulted in 18 phone calls, 61 direction requests, website visited 39 times, and 267 profile reviews. 5 burn permits were issued.

**6.4 Public Safety and Law Enforcement**

Parma Police Chief, Sargent Topie reported that things are slowing down. Nighttime delivery of code enforcement violations is not unusual.

**7. Business**

**7.1 Update, Southwind Acres**

Mayor stated that the Southwind Acres development application has been cancelled by the developer. Jane Suggs told Mayor that she appreciated the Council decision for reconsideration, but CBH is no longer interested in Notus.

**7.2 Kate Dahl, Development Priorities and Strategies, ACTION ITEM**

Kate Dahl handed out worksheet to Council. She asked that they review and set project priorities for the capital improvement plan. She asked what Council favors more. #1 little to no residential growth. #2 Slow residential growth. #3 Commercial/industrial growth. City could push economic development. That would diversify revenue with commercial growth. Emly favors commercial growth over residential. One problem is current storefront parking is very limited along 20'26 Elgin Ave. Kate indicated that a proposed development at I-84 and 20/26 area will be bringing 500 employees to the area. Canyon County favors density of 1-to-2-acre parcels without community or City utility services available. Mayor commented that Dave Lincoln (took over for Tina Wilson) of Western Alliance for Economic Development is working on getting back up and working on Tina's projects. Mayor stated that Notus is in a great location for development. We are 5 miles to Hwy 19, 7 miles to Hwy 95, and 5 miles to I-84. We need to promote the City. Ahlborn agrees, it is a great City but need to know what the resident's vision is too. Mayor stated that resident participation in the Notus Vision Committee will accomplish that. Kate and Council review worksheet on transportation/street improvements. Sewer improvements: generator at chemical building, increase of storage and land app. Rules have changed since plan approval, City must own the land to do land app. The water system improvements include new well and storage tank, new booster stations, replace water main lines in south section of City and maintenance of water tower. Public facilities included maintenance shop, new library and community center, and expansion of City Hall parking and storage area. Parks include playground equipment, soccer field, water pad and ball court. These would be paid for by a developer. Equipment needed included OSHA training and harness (for confined space), passenger vehicle, and crane lift. City assets were reviewed. Kate will take this information and put it together in the Capital improvement plan draft.

**7.3 Update on Third Street/Jasper Ave Sewer line, ACTION ITEM**

Tyler stated that he is still trying to identify the exact location of the sewer line for homes on 3<sup>rd</sup> Street (Tuttle Ln to Jasper Ave). There is a utility easement on Tuttle Ln. Master Rooter located 2 spots near Jasper and 3<sup>rd</sup>. One is in Thornton's driveway. A dye test confirmed that it reaches the main line near Tower Park manhole. A vac truck was used to pot hole sections and still can not find the line. We need to locate the line for easement description. Council agreed it is the City's responsibility to find that line. Tyler will continue the work.

**7.4 Acoustics - Council Chamber Carpet, ACTION ITEM**

City Clerk stated there is new carpet available from an auction purchase leftover, at .36 cents per sq ft. Council chambers would take about 702 sq ft. carpet pad and installation would be extra. This would help with the noise and allow clearer audio for hearings and meetings. Council tabled decision until cost of pad and installation is brought forward.

**7.5 Employee Holiday Bonus, ACTION ITEM**

Krasowski motioned to approve \$150.00 for the 5 city Employees bonuses. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried.

**8. Mayor & Council Comment**

NONE

**9. Adjournment**

Krasowski motioned to adjourn at 9:33pm. Emly seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, idCMC, City Clerk \_\_\_\_\_

Approved by David Porterfield, Mayor \_\_\_\_\_