

City of Notus
CITY COUNCIL MEETING MINUTES
Regular Session: **Monday, November 19th 2018**
@ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting was called to order at 7:00 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results. Councilmen Rick Wallace Jr and Clint Berends, present. Councilwoman, Mo Shamseldin present by speaker phone. Also present Mayor, David Porterfield, City Engineer, Stuart Hurley and City Attorney, Todd Lakey.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, Action Items

5.1 Disbursement List

Wallace Jr motioned to pay the disbursements as presented. Berends seconded. Mayor reviews the list for Shamseldin. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, Shamseldin; yes. Motion passed.

5.2 Council Meeting Minutes

Berends motioned to approve the Council meeting minutes of November 5, 2018 at written. Wallace Jr seconded. Roll call was taken with the following results: Berends; yes, Wallace Jr; yes, Shamseldin; yes. Motion passed.

5.3 Committee Meeting Minutes: Library, Community Events

Wallace Jr motioned to accept Community Events Committee meeting minutes from Oct 29 and Nov 12, 2018 into record. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, Shamseldin; yes. Motion passed.

6. Staff Reports

6.1 Public Works

Mayor reported that the maintenance guys are working on pot holes and cleaning up of leaves and debris. They also worked on the handicap sign and scrubbed community center carpets. The traffic counters have now been moved to 1st St. to gain more data for our grant applications.

6.2 Library Liaison

NONE

6.3 Treasurer

Marie handed out expense and revenue reports for October. She commented that the city audit is completed and Auditor should have final report ready for next meeting. Also the grant to replace road signs agreement has been signed and we are ready to start replacing signs throughout town soon.

7. Professional's Reports

7.1 Wastewater

Mayor commented that we are discharging to lower the lagoon levels for construction purposes. Mike Black will be doing the DMR reports to IDEQ. He expects some level of violations to occur but IDEQ understands that we are under a construction phase.

7.2 Engineer

Stuart reported that the collection pipe is starting to show up. We will need to find some staging places around town. One crew will be working on the southside project and another will be working on the northside of town. Good progress is being made at the lagoon site.

7.3 Crestline Engineers

Mayor commented that Greg Tankersley and Brent toured town and reviewed plans for grants available. The children's pedestrian grant will require extensive engineering plans, taking in the issue with irrigation lines, drainage issues, gutters and curbing. That will all take time and money. COMPASS has grants available for preliminary planning and engineering costs.

8. Business, Action Items

8.1 Dump Truck Repair

Council was given 5 repair estimates for the dump truck transmission repair for \$1,800 to \$4654. Berends motioned to accept Jerry's Repair estimate for \$1,964.75. Shamseldin seconded. Roll call was taken with the following results: Berends; yes, Shamseldin; yes, Wallace Jr; yes. Motion passed.

8.2 Water Meter Reinstallation fee, 422 1st Street, Notus

Mayor commented that a new meter costs about \$200.00, Setter \$194, Supplies \$30-\$70, plus the professional water operator fee of \$95 per hour. There are many factors to consider that all influence fees.

Connection fees reflect the following: cost of meter, setter, pipe, supplies; cost of labor; debt load to the system; depreciation; price of chemicals; average operating expenses; gravel fill; asphalt patch/repair; meter box; development or capacity fee; grant/loan agency conditions (current water bond annual payment is over \$19,000.00).

When 3 new houses were recently built, Council said no to their request for a reduction of connection fees.

Factors to consider for a re-connection: repair/replace setter, cost of uncompensated system maintenance since base rate were not collected since removal of meter (against City code)

Mayor shared costs and fees from other Cities.

No decision was made.

8.3 ICRMP Ballot, candidates, and Vote

Wallace Jr motioned to choose Garrett Nancolas. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, Shamseldin; yes. Motion passed.

8.4 Shop Construction at well site #4

Stuart reported that he has not heard back from DEQ concerning the placement of the building. We must have their blessing to install water and sewer lines for the bathroom inside the building. Costs could be about \$80,000-\$85,000. Marie commented that we have water fund capital improvement fund of \$25,000 and LGIP balance of \$220,000 to cover the costs.

8.5 Reconciliation Reviewer

Mayor commented that this is at the City Auditor request. Council should be reviewing the bank reconciliation. He has complied with Council request to seek outside help and

has asked resident Bonnie Emly to help out. Berends motioned to go with Bonnie Emly. Wallace Jr seconded. Roll call was taken with the following results: Berends; yes, Wallace Jr; yes, Shamseldin; yes. Motion passed.

Berends motioned to pay Bonnie Emly \$10.00 per hour compensation on a contract/agreement basis. Wallace Jr seconded. Roll call was taken with the following results: Berends; yes, Wallace Jr; yes, Shamseldin; yes. Motion passed.

8.6 Storage Space Options

The city needs more storage area. The Community Events Committee needs to move out supplies from the Community center back room and City needs to clear out the basement cellar of items stored there for years, all at the building owner's request.

CC's Storage located in town charges \$86.00 per month for a 20'X10' area. Shamseldin likes to support local business. Wallace suggests it is too much a month and to research more options. No decision.

9. Mayor & Council Comment

10. Adjournment

Wallace Jr motioned to adjourn at 8:29 pm. Berends seconded. All in Favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____