

**City of Notus**

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**CITY COUNCIL MEETING MINUTES**

**Monday November 18, 2019 @ 7:00PM at Notus City Hall**

**1. Meeting Called to Order**

Meeting called to order at 7:02 pm by Mayor, David Porterfield.

**2. Roll Call**

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilmen John Higgins and Steve Ahlborn, present. Also present was Mayor David Porterfield and City Attorney, Ben Lamen.

**3. Pledge of Allegiance**

**4. Public Concerns, Comments**

NONE

**5. Approval of the Amended Agenda**

DeGiorgio motioned to approve the amended agenda. Emly seconded. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Higgins; yes, Ahlborn; yes. Motion passed.

**6. Consent Agenda, Action Items**

**6.1 Disbursement List**

DeGiorgio motioned to pay the disbursement list as presented. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes, Higgins; yes. Motion passed.

**6.2 Council Meeting Minutes**

DeGiorgio stated there was less detail in what she said versus what Mr. Higgins had said. She feels it is disproportionate. She would like to see more of her comments added. City Clerk stated that the minutes were reviewed and approved by the City Attorney for content. These were the Attorney's suggested wording. DeGiorgio would like more of her comments added. Clerk will add more of DeGiorgio comments and present minutes from 4<sup>th</sup> at the next meeting for Council approval.

**6.3 Committee Meeting Minutes: Library, Community Events Committee**

NONE

**7. Staff Reports**

**7.1 Treasurer**

Treasurer, Marie handed out revenue and expense reports for Oct 2019. She commented that the Auditors will be here on Tuesday and Wednesday, if council would like to ask them any questions.

**8. Professional's Reports**

**8.1 Engineer: Mountain Waterworks**

Mayor reported that Stuart is coordinating with the bonding agent for Cascade Pipeline and USDA. City Attorney is coordinating with Cascade Bank and the surety bond, since both have requested payments to go to them. No closing documents have been signed yet.

Resident, Randal Taylor asked about the broken irrigation check box on his property and when it will be fixed. Mayor stated it was determined not be have been the contractors fault but he will see that it is taken care of.

## **9. Business, Action Items**

### **9.1 Fence Permit Request for 446, 424 Elgin Ave property**

Mayor reviewed the fence that had been installed on the property (without a permit). It is a 6ft chain-link with a 18" barb wire on top for protection of their machinery. Fence installed using barb wire requires Council approval. DeGiorgio motioned to allow them to do whatever they need to do to secure their expensive tractors and whatever else they need to keep confined in the fence. Higgins seconded. City Clerk stated the fence code does mention that barb wire fence is prohibited and the property owner was notified that a fence permit was required prior to installation and the other requirements if they were going to use barb wire. Council reviews Code (8-3-2) which is a little vague as to the use of barb wire on top of a chain link. Roll call was taken with the following results: DeGiorgio; yes, Higgins; yes, Emly; yes, Ahlborn; yes. Motion passed.

### **9.2 Future Notus Road Rebuild Project**

Mayor reviewed with Council changes needed to Notus Road to make it a better thoroughfare and the concerns of the businesses, such as DeGiorigo's, with storm water collection. COMPASS has made a grant available to us for \$25,000.00 for an engineering study of Notus Road. This will have details for widening, sidewalks, storm water, and current infrastructure. COMPASS is requesting the City to put together a committee that has representatives from local businesses, schools and residents that they can work with for planning. This is a long range project. Could take up to 5 years to start because of the rotation of funds throughout the valley for grants. Concept diagrams presented show what Notus Road COULD look like. Mayor asked if there were any objections to Notus Road being the most important for improvements. There were none given. Higgins asks if the engineered drawings would be complete enough to use for bids. Mayor commented that no they are just the basics. There will be a lot of negotiations and planning that will go into the project. This would be the starting point. It will identify problems and allow us to set goals. Audience member, Engineer Antonio Conte suggested that the report would be a preliminary report with problems identified with several solutions suggested. He adds that Council should make sure to tell the Engineer what they want to see addressed in this report. Ahlborn likes the idea of the grant (report) for improved bike/walking paths to school. Ahlborn and Emly are in agreement.

### **9.3 Canyon County Elections Results**

Emly motioned to accept the Canyon County Election results for precinct 02-09 and 44-11. DeGiorgio 44 votes, Wells 63 votes for the two open 4 year terms and Ahlborn 50 votes, Emly 51 votes for the two open 2 year terms. Higgins seconded. Roll call was taken with the following results: DeGiorgio; yes, Higgins; yes, Emly; yes, Ahlborn; yes. Motion passed.

Mayor introduced council incumbent, Nathan Wells. Results attached.

### **9.4 Computer and Software Updates Needed**

Treasurer, Marie reported on the new computers and upgrades costs. Our I.T., NUMsp, quoted \$1,328.56, \$1,245.64 with install of \$2,000.00. Best Buy is \$750.00, \$1,129.99. They don't offer install. H.I.T. Industries \$1,000.00, \$1,300.00 with install of \$1,000.00. DeGiorgio commented that her sister said to stay away from Windows10. Mayor stated we would need to contact our software (Vision MS) to see if they know of any problems with Windows10. More research is needed.

### **9.5 Vehicle Repair/Purchase**

Mayor reported that the Ford Ranger needs repaired. We have replaced the battery and the radiator. The check engine light is indicating an air intake system problem. Jerry's

Repair quote for \$130.00 for used piping and installation. DeGiorgio would like to know the check engine code # that is being indicated. Higgins motioned to spend the \$130.00 for the necessary repair. Ahlborn seconded. Roll call was taken with the following results: Ahlborn; yes, Higgins; yes, DeGiorgio; yes, Emly; yes, Motion passed.

**9.6 Comprehensive Plan Discussion**

Tabled

**9.7 Lagoon Road Improvement**

Tabled

**9.8 Full Time Maintenance Position, update**

Mayor commented that after an interview and reference check, he has hired a new Public Works Supervisor, Tyler Martin. Tyler comments that he is really looking forward to working for the City. He likes working for a small town There will some adjustments to the existing personnel hours.

**10. Executive Session; (Idaho Code 74-206(1) (b) (f)) (b)to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.**

NONE

**11 Mayor & Council Comment**

Higgins asked about the well that had been requested at the lagoons. Asked if water from pond #4 could be used since it was indicated that it did not have to be a potable water source.

**12. Adjournment**

DeGiorgio motioned to adjourn at 9:06 pm. Higgins seconded. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk \_\_\_\_\_

David Porterfield, Mayor \_\_\_\_\_