

NOTUS CITY COUNCIL MEETING MINUTES
Regular Session: **Monday, November 15th, 2021**
7:00 pm @ Notus City Hall
375 Notus Road, Notus, ID 83656
SOCIAL DISTANCING PROTOCOL IN PLACE:

1. Meeting Called to Order

Meeting was called to order at 7:02pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President, Bonnie Emly, present. Councilmen, Steve Ahlborn and Devin Krasowski, present. Mayor, David Porterfield, City Attorney, Joe Borton, and City Planner, Antonio Conti also present. Councilwoman Michelle DeGiorgio was absent.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, ACTION ITEMS

5.1 Disbursement List

Krasowski motioned to approve the disbursements as presented. Emly seconded.

CLERK NOTE* DeGiorgio joins meeting at 7:07 pm.

Roll call was taken with the following results: Krasowski; yes, Emly; yes, DeGiorgio; abstain, Ahlborn; yes. Motion carried.

5.2 Council Meeting Minutes

Krasowski motioned to approve the meeting minutes from November 1, 2021. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, DeGiorgio; no, Ahlborn; yes. Motion carried.

5.3 Committee Meeting Minutes: Library, Community Events Committee

NONE

6. Staff /Professionals Reports

6.1 Treasurer

Treasurer, Marie Eilers reviewed revenue/expense report. Stated that the Auditor will present the audit results at the December meeting.

6.2 Public Works

Public Works Supervisor, Tyler Martin stated that Mike Johnson from Control Engineers has adjusted the SCADA controls from a flow to a pressure system. In the testing, seemed to work better. Tyler reported that we are not discharging WW this month. There is not enough depth yet. He did hydrant flushing to clear brown water which cleared up faster than normal. He will purchase cold pack for pothole repair.

6.3 Law Enforcement

Parma Police Chief, Robert Topie reported they are spending 20 plus hours a week in Notus. Officers are in town 3-4 times a day. Their vehicles are getting new emblems. Council will get a copy of the calls report for October.

7. Business Items

7.1 Acceptance of Nov. 2, 2021, Certified Canvassed Election Results, ACTION ITEM

City Clerk, Loretta Vollmer reviewed the Certified Elections Results with Council. Mayoral election results for precinct 02-09 is 2 votes for David Porterfield and 0 for Randall Taylor. Precinct 44-11 indicates 69 votes for David Porterfield and 59 for Randall Taylor. Count total is 71 votes for David Porterfield and 59 Votes for Randall Taylor. Total registered voters 299. Emly motioned to accept the certified canvassed election results held on Nov. 2, 2021. DeGiorgio seconded. Roll call was taken with the following results: Emly; yes, DeGiorgio; yes, Ahlborn; yes, Krasowski; yes. Motion carried.

7.2 Proposed Ordinance, Changing RV Park from Allowed to a Conditional Use in Commercial Zone, ACTION ITEM

City Clerk reviewed the proposed ordinance with Council. The ordinance changes the allowed use to a conditional use permit as it pertains to an RV park in a Commercial Zone. This will give the City some say in what one would look like if it is ever proposed by a property owner. Ahlborn motioned to dispense with the rule requiring ordinances be read on three separate days and once in full, and that the ordinance be read once, by title only. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, DeGiorgio; yes, Emly; yes. Motion carried. City Clerk read proposed ordinance #471 by title only. AN ORDINANCE OF THE CITY OF NOTUS, CANYON COUNTY, IDAHO, AMENDING NOTUS CITY CODE TITLE 9, CHAPTER 4, SECTION 3 TO CHANGE RECREATIONAL VEHICLE PARK FROM AN ALLOWED USE TO A CONDITIONAL USE FOR COMMERCIAL ZONED PROPERTIES AND AN EFFECTIVE DATE: Krasowski motioned to adopt Ordinance #471 amending code title 9, chapter 4, section 3. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion carried.

7.3 Electrical Upgrade to Water System, ACTION ITEM

Mike Woodworth from Mountain Waterworks stated that he has no bids yet to review pertaining to the VFD and back up power source with auto-switch over. The water system flushing test indicates the pumps are working as they should with the new pressure settings instead of flow. A new generator with auto transfer, shipped and installed could take up to 12-14 weeks with supplies as they are.

7.4 Street Projects Updates/Approval, ACTION ITEM

Mayor reviewed 2015 capital improvement plan, section 9. with Council. This is a prioritized list of things that the City needs: new, updated or repaired. This should be reviewed and updated every 5 years. #1 1st Street irrigation ditch stabilization and guard rail repair is completed. # 2 Stormwater drainage improvements including the construction of erosion and sediment controls for roadside borrow area. This is in the planning process with the grant from COMPASS in 2020 (no cost to the City). #3 Purchase equipment to perform City Maintenance and share with the Notus Parma Highway District. No action yet. #4 Development of gravel/material source for roadway reconstructions and sharing with Notus Parma Highway District. No action yet. #5 Reconstruction of streets with BST surfaces. In 2018 City replaced pavement at the intersection of 1st Street and Fargo Ave. Busiest intersection in town. In 2019 Preliminary design for rebuild of Notus Rd, 1st St. and 2nd St was completed with a COMPASS grant. (no cost to the City). #6 Bicycle and pedestrian pathway along Notus Rd. from Hailer Ave to Purple Sage Rd. City has applied for grants in the past. # 7 Road Sign and post improvement project. Completed in 2020-21. Will need to review periodically. #8 Roadway construction for second point of ingress/egress for homeowners living on south 1st Street to South Notus Rd. No action yet. #9 Extend Fargo Ave to Conway Road. No action yet. Would be part of a new development if one is proposed. #10 Designation of park and ride for Valley Ride transit service. No action yet. #11 Bridge across Conway Gulch connecting 2nd streets. No action yet. #12 Pave 3rd St from Hwy 20-26 to Fargo. No action yet. But 3rd St rebuild could be part of a new development if one is proposed. Other improvements completed include 2019 chip seal covering about 90% of streets. \$100,000 covered by grant, approx. \$12,000 cost to City. 2021 Continuing chip seal projects covering Idaho, Tower, N. 2nd Street and extra seal on part of Jasper.

Mayor would like to amend the transportation plan for 2021-22. # 1 First Notus Rd rebuild with storm drainage and sidewalk. Second, 1st St rebuild with storm drainage and sidewalk. Third 3rd St. rebuild with storm drainage and sidewalk. As primary priority projects of equal consideration but dependent on development activity, developer participation and grant approvals as decided by Council. #2 Jasper Rd rebuild with storm drainage as a connector with other N/S connectors. #3 Rebuild of 1st St culvert with

other 1st St rebuild and consideration of 3rd St culvert with other 3rd St rebuild. #4 2nd St rebuild with storm drainage. #5 Continue progress toward side street rebuilds to enhance total roadway network. #6 Paving of Denver Ave from 3rd St to sewer treatment entrance. #8 Bicycle and pedestrian pathway- Hailey to Purple Sage. #9 Construction of second point of ingress/egress for South 1st St. residents. #10 Extend Fargo Ave to Conway Road. #11 Designation of park and ride for Valley Ride transit service. #12 Equipment purchase to perform City Maintenance. #13 Omit 2nd Street bridge across Conway Gulch. #14 Elgin Ave- City entry way beatification project.

The reseal of Kremmwood subdivision was not done. Ran out of time for the season so it will be top priority to get done this spring. Mayor commented that widening of Notus road with 3-4 ft strip in its narrowest section would be a good thing. This would be within the City easement along the east side of Notus road from Fargo to Hailey Ave. A complete rebuild of Notus Road with storm drainage and sidewalks is estimated at 2 million. We could apply for a federal grant to cover part of the cost, but they have not been taking applications the last 2 years. Tina Wilson suggested other grant prospects. No decisions.

Mayor suggested moving to 8. to go into executive session.

7.5 Kremmwood Lot 21, blk 1, ACTION ITEM

Krasowski motioned to direct City Legal Counsel to issue a quit claim deed to transfer city interest in Kremmwood lot 21 blk 1 back to the current property owner. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion carried. This is an action to clean up a title not transferring property.

7.6 Preliminary Consideration of Sewer Rate Increase

Mayor stated that our sewer rate must be at USDA mandated \$54.35, one year after completion of sewer project. That time is upon us. Our current rate is \$50.60. Jumping to the \$54.35 would be a increase greater than 5% so a public hearing would need to be held. Mayor commented that he is trying to contact USDA and see if we can adjust the rate since it seems we have more than we need to maintain the yearly bond payments to USDA. He is still waiting for an answer.

8. Executive Session: Idaho Code 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency.

At 8:25 pm Ahlborn motioned to go into Executive Session: Idaho Code 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; yes, Krasowski; yes. Motion carried. Ahlborn motioned to come out of Executive Session: Idaho Code 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; yes, Krasowski; yes. Motion carried. Returned to regular session at 8:35 and returned to topic 7.5.

9. Mayor & Council Comment

NONE

10. Adjournment

DeGiorgio motioned to adjourn at 9:10 pm. Ahlborn seconded. Voice vote. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, City Clerk _____

Approved by David Porterfield, Mayor _____