

CITY COUNCIL MEETING MINUTES
Regular Session: **Monday, October 7th, 2019**
@ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting was called to order by Council President, Bonnie Emly at 7:01 pm.

2. Roll Call

Roll call was taken with the following results: Councilwoman, Michelle DeGiorgio and Council President, Bonnie Emly; present. Councilman, Steve Ahlborn, present. Also present City Attorney, Todd Lakey. Mayor, David Porterfield attended by speaker phone.

3. Pledge of Allegiance

4. PUBLIC HEARING for the purpose of public comment regarding review of the Community Center Fee's.

4.1 Mayor opens Public Hearing

Council President, Bonnie Emly opens public hearing at 7:02 pm.

4.2 Verification by City Clerk that Public Hearing was correctly advertised

City Clerk, Loretta Vollmer confirmed that the hearing was correctly advertised.

4.3 Review of the Community Center Fees

Council President, Bonnie Emly reviewed fees with Council and audience.

4.4 Written Correspondence Submitted for the record

None submitted.

4.5 Public Testimony from those in support

None

4.6 Public Testimony from those neutral

None

4.7 Public Testimony from those opposed

None

4.8 Comments from Mayor and Council

None

4.9 Mayor closes Public Hearing

Council President Emly closes public hearing at 7:07 pm

5. Consent Agenda, Action Items

5.1 Disbursement List

Council President Emly states we will come back to this after Council reviews.

**SEE 10. For motion.

5.2 Council Meeting Minutes

DeGiorgio motioned to approve Council minutes from Sept 16, 2019. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion passed.

5.3 Committee Meeting Minutes: Library, Community Events

DeGiorgio stated she wasn't at these meetings so how does she know what was said since they are not signed. City Clerk pointed out that the Events Committee minutes reflect approval of past meeting minutes by each date, meaning the people attending approved them. The Library Board minutes are separate from the City and Council only accepts them into public record. Ahlborn motioned to accept into public record the Community Events Committee meeting minutes from

June 24, September 9, 16, 23, and 30th, 2019. DeGiorgio seconded. Roll call was taken with the following results: Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion passed.

6. Professional's Reports

6.1 Engineer, Mountain Water Works

None

7. Business, ACTION ITEMS

7.1 City Fee Schedule: Utilities/Community Center/Misc.

Council President, Emly reviewed fee schedule with Council. Water base rate increase was discussed. The water tank is in need of some maintenance and repairs. Ahlborn motioned to increase the water base rate by 3% making a total base rate of \$30.75 from \$29.85. DeGiorgio seconded. Roll call was taken with the following results: Ahlborn; yes, DeGiorgio; yes, Emly; yes. Motion passed.

City Clerk reviewed some wording changes to the fee schedule to bring it up to date. DeGiorgio motioned to approve the changes to the fee schedule. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Ahlborn; yes. Motion passed.

7.2 Community Center Fees Resolution, proposed #19-2

President, Emly reviewed the Community Center Fee Resolution reflecting rental of 4 hours \$50.00. 4-8 hours \$100.00 with \$20.00 per hour for every hour over 8. Deposit of \$100.00 with \$75 refundable if left in good order/clean.

DeGiorgio motioned to approve the Community Center Fees Resolution. Ahlborn seconded. Roll call was taken with the following results: DeGiorgio; yes, Ahlborn; yes, Emly; yes. Motion passed.

7.3 Tractor Repair Order

DeGiorgio asked if we could get more estimates and if we looked at previous repairs. Discussion. Ahlborn commented to support our locals. DeGiorgio stated "make your motion, I'm saying no". Emly motioned to approve the tractor repair with J&J Tractor for \$1045.00. Ahlborn seconded. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, DeGiorgio; no. Motion passed.

7.4 Future Notus Road Rebuild Project

Tabled

7.5 Well #4 Building Construction

Tabled

CLERK NOTE* Councilman John Higgins joins meeting at 7:50

7.6 Discussion of Future Updates Needed

Office Equipment

Council Room

City Clerk stated that the computers run on windows 7 and that it will not be supported after January 14, 2020. That would leave us vulnerable to viruses since we would not be receiving security patches and updates. We had our IT representative do an assessment of our system and they suggest since the computers are aging it would be best to replace them all. They would come with windows 10 already installed. Staff will be looking into other vendor costs for the new equipment for comparison.

DeGiorgio comments that we should look at the surplus website for computers. Clerk commented that there is probably a reason they would be in the surplus.

City Clerk also stated that the council room is very hard to hear in and the acoustics are really bad for the recorder. An audio expert (from A-GEM Supply, Inc, Alan Hochstrasser) has looked at our council room and given his suggestions. He said #1 issue is the cement floor, it needs covered. #2 is the walls (mural side is OK) #3 is the ceiling. He also said not to try to amplify anything until those issues are addressed.

Council suggested cork board on walls, carpet or throw rugs on floor.

8. Mayor & Council Comment

DeGiorgio requested that employee performance evaluations be done and copies given to council. City Clerk stated that they are usually done annually in October. DeGiorgio asks why then is the last one she

has is from 2013. City Clerk directed question to City Attorney who stated that this is an administrative action and could be a confidentiality conflict. City can check with ICRMP to see what the rules are. City Clerk stated that she has attended trainings with Jim from ICRMP where he has said Council should never see employee evaluations but she can check again.

DeGiorgio also wants clerk to look up the meeting minutes of 7-15-2013, 6.1. A motion was made to have employee time cards reviewed and signed before checks are written. City Clerk commented that the Mayor does review and signs time cards before checks are cut. City Attorney comments that the motion appears to refer to administrative action being done and not the Council reviewing the time cards and signing off. DeGiorgio wants the maintenance position posted.

Phil Ryan asks if he can fill in pot holes in the road near his house. City Clerk comments that the city didn't get all the pot holes fixed before the chip seal, but are working on them and asked him where exactly they are located so she can tell the city maintenance guys.

DeGiorgio asks Higgins where he was tonight. John Higgins stated he joined the meeting late as he was at the local grange hall being recognized as an honored veteran. He was presented with a quilt for his 22 years of service in the Navy.

9. Executive Session; (Idaho Code 74-206(1))

NONE

10. Adjournment

DeGiorgio motioned to adjourn at 8:00 pm. Emly seconded. All in favor. Motion Passed.

Record was reopened at 8:01 pm by Council President Emly. DeGiorgio motioned to pay the disbursement list as presented. Emly seconded. Roll call was taken with the following results: DeGiorgio; yes, Emly; yes, Higgins; yes, Ahlborn; yes. Motion passed.

DeGiorgio motioned to adjourn at 8:03 pm. Emly seconded. All in favor. Motion Passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____