

# NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: **Monday Oct. 4<sup>th</sup>, 2021**

7:00 pm @ Notus City Hall

## **1. Meeting Called to Order**

Meeting was called to order at 7:03 pm by Mayor, David Porterfield.

## **2. Roll Call**

Roll call was taken with the following results: Council President, Bonnie Emly, present. Councilmen, Steve Ahlborn and Devin Krasowski, present. Mayor, David Porterfield, City Attorney, Joe Borton, and City Planner, Antonio Conti also present. Councilwoman Michelle DeGiorgio was absent.

## **3. Pledge of Allegiance**

## **4. Public Concerns, Comments**

NONE

## **5. Consent Agenda, ACTION ITEMS**

### **5.1 Disbursement List**

Emly motioned to pay the disbursements of \$8,400.18 as presented and accept the \$3,436.69 of prior payments made. Krasowski seconded. Roll call was taken with the following results: Emly; yes, Krasowski; yes, Ahlborn; yes. Motion carried.

### **5.2 Council Meeting Minutes**

Emly motioned to approve the Council meeting minutes of September 20, 2021. Ahlborn seconded. Roll call was taken with the following results: Emly; yes, Ahlborn; yes, Krasowski; yes. Motion carried.

### **5.3 Committee Meeting Minutes: Library, Community Events Committee**

Krasowski motioned to accept the Events Committee meeting minutes from September 21 and 28, 2021 into record. Emly seconded. Roll call was taken with the following results: Krasowski; yes, Emly; yes, Ahlborn; yes. Motion carried.

## **6. Business Items**

### **6.1 Water Meters, Public Works Supervisor, Tyler Martin, Discussion**

Mayor reported that Tyler was absent due to a death in the family. He stated that there was a water meter broken by vehicles running over it repeatedly. Tyler would like the City to cover the cost of replacement this time but if it happens again, customer will be charged. This will be documented in meter files. Krasowski commented that he would like to have the City code checked for clarification of responsibility.

### **6.2 COMPASS Ortho Photography Service Agreement, ACTION ITEM**

Ahlborn motioned to not accept the service offered for Orthophotography from COMPASS. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Emly; yes. Motion carried.

### **6.3 Facility Grant Re-Application Resolution, Mountain Waterworks, ACTION ITEM**

Mayor stated that at the last meeting Council agreed to approve the Water Facility Grant application, but we need to clarify the motion to proceed. Ahlborn motioned to approve the Water Facility Grant application resolution, authorizing the Mayor to sign those related documents, form B. Emly seconded. Roll call was taken with the following results: Ahlborn; yes, Emly; yes, Krasowski; yes. Motion carried.

### **6.4 Proposed Fee Schedule, Impact and land use fees, ACTION ITEM**

Antonio Conti asked Council to return the proposed zoning city map, color indicating what they want land use to look like around the City. He stated that impact fees are based on capital improvements that are within the comprehensive Plan. We need to compile information on water, sewer, transportation. Development drives impact fees. We need public input on the land use plan. We need to update our sewer and transportation study. This could take 6-9 months to complete. But the fee schedule needs to be updated now. Council reviews fee schedule. Council (as P&Z) needs to think about design standards, design of buildings, parking areas, what it would all look like. Annexation is the path to growth. Rezone is more political. Do you want a 7-11 store behind a residential area? Council wants to move forward with the updated fee schedule and get public input. Ahlborn motioned to approve the tentative fee schedule and move forward with the public hearing scheduled for November 1st, 2021. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Emly; yes. Motion carried.

**6.5 Low-Income Home Water Assistance Program Agreement, ACTION ITEM**

Mayor stated that this was brought back from last meeting. It is federal money to help low-income families pay for drinking water and wastewater services. Administered through WICAP. The City would be the Vendor. Mayor wondered if this is a one-time payment option or can resident apply more than once. Usually, a resident account is shut off for delinquency but if they have applied for assistance, how long do we have to hold the account in an overdue balance before getting paid? The Fact Sheet supplied with the agreement seem to be in conflict. Mayor will have Marie look into this for clarification.

**7. Mayor & Council Comment**

Mayor wants to set a workshop meeting for the water facility plan with Mountain Waterworks, Mike Woodworth tentatively for Oct. 19<sup>th</sup> at 7:00. He will confirm with Council and Mike.

**8. Adjournment**

Ahlborn motioned to adjourn at 9:00 pm. Krasowski seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, City Clerk \_\_\_\_\_

Approved by David Porterfield, Mayor \_\_\_\_\_