

NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: **Monday, January 7th, 2019**

@ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting was called to order at 7:01 pm by Mayor David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilman, Rick Wallace, Jr, present. Also present was Mayor, David Porterfield and City Attorney, Todd Lakey.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Consent Agenda, ACTION ITEM

5.1 Disbursement List

DeGiorgio questions \$1979.75 for dump truck transmission repair and \$377.28 for John Deere tractor repair. Wallace Jr motioned to pay the disbursements as presented. Emly seconded. Roll call was taken with the following results: Wallace Jr; yes, Emly; yes, DeGiorgio; no. Motion passed.

5.2 Council Meeting Minutes

DeGiorgio motioned to approve council meeting minutes from Dec 3, 2018 as written. Wallace seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

5.3 Committee Meeting Minutes: Library, Community Events

NONE

6. Community Relations

6.1 VRT Liaison

NONE

6.2 COMPASS - RTAC

No meeting was held in December.

6.3 Notus School District

NONE

7. Professional's Reports

7.1 Wastewater

Mayor reported that there has been 4 lagoon discharge violations in November due to the need to lower the pond levels for construction. Mike Black did not catch those high readings in a timely manner so he had not filed the required reports with DEQ. DEQ has sent us a letter acknowledging the violations and reminding us of the requirements. There is no further action required by the City. This has not incurred any monetary fines.

In August there was a DEQ audit and some required reports were deficient. That is being dealt with by record checking in our office to make sure all reports are filed.

DeGiorgio asks why we need more than one person doing a single job. "How come we need people to check and double check, that's ridiculous?"

Construction upgrades should help with all these issues.

The Mayor is in contact with the IDEQ office.

7.2 City Engineer

Mayor reported that because of the Government shut down, we are not able to get the USDA grant payment approvals needed to pay the contractors working on the sewer system upgrades and sewer lines. This may potentially cause a delay in construction.

7.3 Crestline Engineering

NONE

8. Business: ACTION ITEMS

8.1 2017-18 City Audit Report, Jordan Zwygart

Tabled

8.2 2017-18 City Audit, Acceptance

Tabled

8.3 Home Occupation Business License Approval, 20171 Kremmwood Dr.

DeGiorgio motioned to accept and approve the Home Occupation Business License at 20171 Kremmwood for Desiree Larsen DBA: Foreign Perceptions Photography. Mayor stated that this proposed use does conform to city code which allows 30% of the home for business purposes. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

8.4 Westown Disposal Rep. Bill Pastoor

Mayor recognized Bill Pastoor from Westown Disposal. Bill stated that is has been a couple years since their last rate increase. He would like to request an increase of .50 cents per resident service. DeGiorgio motioned to approve the increase from \$10.65 to \$11.15 for a total of \$14.15 with one toter and service. Wallace Jr seconded. Toter charge remains the same at \$3.00.

City Attorney suggested look at the contract and also that this motion be amended to be put on the next agenda for discussion and decision.

DeGiorgio amended her motion to place this on the next meeting agenda (Tues, January 22, 2019), as a possible increase to the garbage service fee. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

8.5 Street Light Request near 431 1st Street

Mayor stated that a resident has requested a light be installed in the alley near her home. Idaho Power's estimate for prep is \$400-500 for line to pole and \$40 administration fee. Cost for the electricity would be average of \$12 per month, \$144 annually. Wallace Jr suggests a solar light. Wallace Jr wants to see if the property owner would be willing to share the cost 50/50. Mayor feels this is the resident and property owner's issue and not the City's. Discussion.

No action on the City's part.

8.6 Election of a City Council President

DeGiorgio motioned to elect Bonnie Emly as City Council President. Wallace Jr. seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

8.7 Shop Construction at Well Site #4

Mayor shared a site plan with Council about placement of a building to house the SCADA computer system. DeGiorgio motioned to use location "A" and attach it to the pump house wall with an outside door. Wallace Jr seconded. Mayor suggested bringing back some estimate numbers to Council. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

8.8 Liquor License Renewal

DeGiorgio motioned to approve liquor license renewal for Caribou Lounge. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

8.9 Employee Time Clock

Mayor commented that the time clock is currently working but it has some issues that may cause it to have to be replaced at some point. The makers will no longer offer support of this without charging a fee to upgrade and an annual fee for support. DeGiorgio comments that we don't need an electronic timeclock, just use a punch clock. Wallace Jr states that takes time to tally those totals.

Clerk reminds them that the current clock is still working so no decision is needed tonight.

8.10 Corp Tech, Computer Software renewal

City Clerk, Loretta presented quotes for Council to review concerning the Sonicwall (firewall) protection and Trend Micro (virus protection) renewal.

Sonicwall 1 year renewal is \$129.00 or two years for \$198.00

Trend Micro 1 year renewal, 4 systems at 17.00 each =68.00 or 2 years, 4 systems at 29.00=

\$116.00. The quote is a little confusing due to an error in totals. Wallace Jr motioned to approve both Sonicwall and Trend Miro at the 2 year renewal price, because it's cheaper. Discussion. Wallace Jr amends motion by adding that the total (for both) would be \$314.00 and the Mayor see's it (quote) and agrees to it. Emly seconded. Roll call was taken with the following results: Wallace Jr; yes, Emly; yes, DeGiorgio; yes. Motion passed.

9. Executive Session Idaho Code 74-206(1)(f) - To communicate with legal counsel to discuss legal ramifications and options regarding matters that are likely to be imminently litigated.

DeGiorgio motioned to go into Executive Session Idaho Code 74-206(1)(f) - To communicate with legal counsel to discuss legal ramifications and options regarding matters that are likely to be imminently litigated at 8:35pm. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

DeGiorgio motioned to leave Executive session at 9:20 pm. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Emly; yes. Motion passed.

10. Mayor & Council Comment

NONE

11. Adjournment

DeGiorgio motioned to adjourn at 9:21 pm. Wallace seconded. Voice vote. All in Favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____