

NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: **Monday, January 6, 2020**

7:00 pm @ Notus City Hall

375 Notus Road, Notus, ID 83656

1. Meeting Called to Order

Meeting called to order at 7:03 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Michelle DeGiorgio and Bonnie Emly, present. Councilmen John Higgins and Steve Ahlborn, present. Mayor, David Porterfield and City Attorney, Todd Lakey also present.

3. Pledge of Allegiance

4. Public Concerns, Comments

Mayor recognized Nick Schlader. Mr. Schlader is a candidate for Canyon County Sherriff and will be visiting us several times this year. Was a police officer from 2007-20014 when he medically retired.

5. Approval of Meeting Agenda, as posted

NA

6. Consent Agenda

6.1 Disbursement List

Ahlborn motioned to approve the disbursement's list for Jan 6th. Emly seconded. Mayor suggests to council that only materials be paid for Blackwater, LLC (\$341.29) and not the monthly fee. The business topic 9.3 will cover the additional monthly fee increase that is being billed to us. DeGiorgio questions the monthly fee for (IT support, firewall, and Virus protection) Corporate Technology. She wants to hold the bill for VisionMS (software provider) until it is verified that it is an annual fee and wants it to be renegotiated. Ahlborn amends the motion to pay the materials only for Blackwater, LLC and hold the VisionMS until verified as an annual fee.

Roll call was taken with the following results: Ahlborn; yes, Emly; yes, DeGiorgio; no, Higgins; yes. Motion passed.

6.2 Council Meeting Minutes

Emly motioned to approve the meeting minutes from Dec 2nd and 16th, 2019. Higgins seconded. Roll call was taken with the following results: Emly; yes, Higgins; yes, DeGiorgio; abstain, Ahlborn; yes. Motion passed.

6.3 Committee Meeting Minutes: Community Events, Library Board

DeGiorgio motioned to accept into public record the Community Events Committee meeting minutes of Dec 2nd, 2019 and the Library Board meeting minutes of Nov 13, 2019. Emly seconded. Voice vote. All in favor. Motion passed.

7. Special Business

7.1 Swearing In of Elected Councilmembers

Mayor thanks John Higgins for his service to the City. City Clerk swears in Nathan Wells and Michelle DeGiorgio to 4 year terms and Bonnie Emly and Steve Ahlborn to 2 year terms. Council is seated.

7.2 Elect Council President

New Councilman Nathan Wells motioned to approve Bonnie Emly for Council President. Ahlborn seconded. Emly comments that she is appreciative of the opportunity and has learned a lot these past two years. Roll call was taken with the following results: Wells; yes, Ahlborn; yes DeGiorgio; yes, Emly; yes. Motion passed.

8. Professional's Reports

8.1 Wastewater, Blackwater, LLC

NONE

8.2 Engineer, Mountain Waterworks

NONE

9. Business, ACTION ITEMS

9.1 Ford Ranger Repair

Public Works Supervisor, Tyler submitted a written update on the Ford Ranger. It stated that Jerry's Repair is waiting on a hard to find, backordered part. Once they have it they will install and assess the next issue, if any.

9.2 Liquor License Renewal, Approval, Jacksons

DeGiorgio motioned to approve the liquor license renewal for Jacksons Food. Wells seconded. Roll call was taken with the following results: DeGiorgio; yes, Wells; yes, Emly; yes, Ahlborn; yes. Motion passed.

9.3 Waste Water Operator Contract

Mayor commented that Mike Black of Blackwater, LLC, has billed City for a new monthly service charge, which he feels is inappropriate. We had no notification that it was going to increase. Mayor reported that he has asked Mike Black (Blackwater, LLC) for a new contract proposal several times. He has not complied. In addition to the new monthly service fee, he has also charged us separately for flow/temperature calculations as well as the DMR report to DEQ which he has not done in the past. Since 2007 the monthly service fee has been \$480.00.

To review, the old wastewater system was just run down through ponds 1 through 4 and discharged from pond 4 during discharge season. At that time, Mike had to take samples two times a day and take them to the Analytical Lab in Boise. We now have a headworks building with chemicals, pumps and augers as well as the lagoons.

City Attorney suggests any agreement include charges and expectations of work and be in writing.

Mayor commented that during the last budget, he had increased the monthly fee by \$250 to \$700.00 monthly total. He did not expect it to rise to \$1400.00. Wells stated that we don't have an endless supply of funds and can't afford a 300% increase. Mayor stated there are 3 options: #1 is no increase. #2 is if we are willing to pay up to \$700.00 monthly. #3 is pay the billing with the increase of \$1250 for service, plus the \$50 for the calculations, plus \$100 for the DMR report. Option #3 leaves us looking for more money from somewhere else.

Ahlborn asked if we negotiate, how much can we go up to? Wells suggested since we have \$700 budgeted, we open negotiations there and see where we go.

Mayor will make an offer of the \$700 and open negotiations with Mike Black. If he wants more than that, Mayor will bring it back to Council. City Attorney reminds Mayor of the need for a new contract.

Resident, Sparky Clancy suggested that a new contract has a renewal date prior to budget time to prevent this from happening again. Mayor thanks him for his suggestion.

9.4 Personnel Policy

Mayor stated previous Council started this review and so we will continue review of policy with current Council starting on page 19 through 29. He asks Council to review this policy in its entirety and note any questions for later. Starting on page 19 section B. Employee Discipline Procedures and Principles.

Discussion of Policy takes place. On page 22, b. change “will not exceed” to “should not exceed”. Mayor asked Council to review page 12 concerning the comp time calculations. He feels they are too generous and asks for any suggestions. Audience member Tina Wilson suggested that we look at the state of Idaho website, dept. of human resources, for their PTO policy for guidelines.

9.5 Comprehensive Plan

Mayor asked Council to start review of chapter 4, Transportation. This chapter identifies each street as collectors, arterials, and local streets. Referencing the transportation plan from 2015. Council discusses the why and for what use is the Comprehensive plan.

LUPA code requires Cities to review their comprehensive plans every 10 years.

A comprehensive plan is a vision of what our city will look like in 5, 10, 20 years. It is a plan for the future.

10. Mayor & Council Comment

NONE

11. Executive Session: Personnel (Idaho Code 74-206(1)(a)(b)) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

NONE

12. Adjournment

Wells motioned to adjourn at 9:14 PM. Emly seconded. All in favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____