

CITY COUNCIL MEETING MINUTES
Regular Session: **TUESDAY, January 2nd, 2018**
@ 7:00PM at Notus City Hall

1. Meeting Called to Order

Meeting was called to order at 7:01 pm by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Councilwomen Mo Shamseldin and Michelle DeGiorgio, present. Councilmen Clint Berends and Rick Wallace Jr, present. Also present Mayor, David Porterfield.

3. Pledge of Allegiance

4. Public Concerns, Comments

NONE

5. Approval of Meeting Agenda, as posted

Wallace Jr motioned to approve the agenda as written and posted. Shamseldin seconded. Voice Vote. All in Favor. Motion passed.

6. Consent Agenda

6.1 Disbursement List

Wallace Jr motioned to pay the disbursements as presented. Shamseldin seconded. Roll call was taken with the following results: Wallace Jr; yes, Shamseldin; yes, Berends; yes, DeGiorgio; yes. Motion passed.

6.2 Council Meeting Minutes

Shamseldin motioned to approve meeting minutes from Dec. 4th, 7th, and 19th, 2017 as presented. Berends seconded. Roll call was taken with the following results: Shamseldin; yes, Berends; yes, Wallace Jr; yes, DeGiorgio; yes. Motion passed.

6.3 Committee Meeting Minutes: Library, Community Events

NONE

7. Special Business

7.1 Swearing In of Elected Mayor

City Clerk swears in David Porterfield as Mayor.

7.2 Swearing In of Elected Councilmembers

City Clerk swears in Mo Shamseldin and Richard Wallace Jr to Council seats. DeGiorgio asks, "That since the election (ballot) said no more than 3, do we have to re-appoint Clint?" City Clerk states that she contacted the elections office and they stated that since he (Clint) was appointed after the deadline to sign up and run for the Council seat that he will hold the seat for the remainder or until the next general election.

7.3 Elect Council President

Wallace Jr motioned to re-elect Councilwoman Mo Shamseldin as Council President. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; yes. Motion passed.

8. Community Relations

8.1 Notus School District

Craig Woods reported that there is a Board meeting on Jan 15th at 6:15 pm. Tip Off (winter home coming) week of Jan 15th with the crowning of the King and Queen. On the Jan 26th Mr. Woods will be duct taped to the wall during the game with Greenleaf, as a fund raiser for the pep club. Old gym will be painted this spring and is ready to be rented out for public uses. Contact the High School office for more information.

The Notus School Pantry feeds about 8000 people a year. They give out about 18,000 back pack meals to families in need. If we know of anyone in need of food, just contact the School.

Senior projects are in February. Food donations are accepted and can be picked up if needed.

8.2 VRT Liaison

Shamseldin reported there is an upcoming meeting on Monday.

8.3 COMPASS-RTAC

Wallace Jr reported there is an upcoming meeting as well.

9. Professional's Reports

9.1 Wastewater

Mayor reported that DEQ is requesting a user inventory and industrial users survey of hazmat's, etc. used. City will be sending out a survey for some businesses to fill out. IDEQ is working on becoming responsible for Idaho regulations from EPA for wastewater, like the NPDES permits. Engineer, Stuart comments that IDEQ is taking over primacy from EPA in the State of Idaho for the NPDES permit program.

9.2 Engineer

Stuart reported that the meeting for the sewer easement for 348 Fargo Ave owners was held, they are unwilling to sign. They did not know that there was a sewer line there and feel they need to contact their realtor. Stuart commented that it would be best to take that section of sewer pipe out of the bidding project for now so we can move forward with bidding of the project. It can be added back in when an easement is in place. Owners are worried that the City will use that as an alley. Worst case scenario would be a prescriptive easement.

The easement discussion negotiation with James and Hoot Gibson is continuing and work will have to done with timing in mind due the crop planted in the field. This is a main line. They meet again on Jan 15th.

10. Business:

10.1 Western Alliance Informational update, Tina Wilson

Tina Wilson reported that Canyon County cities have all increased in size during 2016-17. VRT has a drafted a document called Connect 2.0. It is part of a strategic plan for 2020 consisting in part, for a scenic route from Caldwell along hwy 20/26 to Parma, through Greenleaf highlighting the wineries along the way.

She suggests that the City update the Comprehensive Plan. This plan is an opportunity to influence the area around the City. It takes about 18 months to 2 years to complete an update from start to finish.

She also commented that Canyon County is taking a hard look at preservation of farm land outside of city limits.

She reported that tiny houses are becoming very popular. Greenleaf has set rules/codes in place to be able to place them on existing property as a second home, hooked to city water and sewer. They must be on a foundation with the axles removed. Wilder is looking at Tiny Home Villages. Some Tiny Homes are dry, meaning they have compost toilets.

Tina also reported that the Blue Barn is seeking rezoning of its 7 acres to commercial. She also commented that the new Sorghum plant doesn't have their funding in place yet.

10.2 Vehicles Repair Estimates

Mayor shared the estimates from DeMark and United Muffler for the Ranger and Crown Vic repairs with council. DeGiorgio motioned accept the bid from DeMark for \$1,460.00. Berends

seconded. Roll call was taken with the following results: DeGiorgio; yes, Berends; yes, Shamseldin; yes, Wallace Jr; yes. Motion passed.

10.3 Liquor License Renewals

Shamseldin motioned to approve liquor license renewals for Caribou Lounge and Garage Café. DeGiorgio seconded. Roll call was taken with the following results: Shamseldin; yes, DeGiorgio; yes, Berends; yes, Wallace Jr; yes. Motion passed.

10.4 Acceptance of Idaho Emergency Relief Fund for Notus Rd. Culvert Replacement

Antonio from Crestline Engineers reported that we have been awarded the Idaho Emergency Relief Fund grant to replace the culvert at Notus and 1st street. This will be 90% funded by them with the city paying 10%. The money already spent on the project is applicable for the cities portion. Wallace Jr motioned to accept the Idaho Emergency Relief Fund grant. Shamseldin seconded. Roll call was taken with the following results: Wallace Jr; yes, Shamseldin; yes, Berends; yes, DeGiorgio; yes. Motion passed.

10.5 Verizon Phone System, Approval

Tabled.

11. Executive Session: (Idaho Code 74-206(1)(b)(2) Personnel)

None

12. Mayor & Council Comment

Wallace Jr would like to see final plans for a building at the well house. Mayor comments that he has a check list for Stacy with the particulars listed that they will need including a DEQ requirements, distance from well head and that kind of stuff, to scale plot plan of every building. It will have to have an Engineering and building inspector certification. Will we need additional soil or rock or fill for the foundation. Quotes for Plumbing, electrical, power, concrete work. Floor plan with doors, windows and bathroom location. New approaches to the building. Present this project in stages. Mayor would like to have DEQ requirements and sketch of things on the lot by February 1st.

13. Adjournment

DeGiorgio motioned to adjourn at 8:42 PM. Shamseldin seconded. All in Favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk _____

David Porterfield, Mayor _____