

# NOTUS CITY COUNCIL MEETING MINUTES

Regular Session: Monday, August 20<sup>th</sup>, 2018

@ 7:00PM at Notus City Hall

## 1. Meeting Called to Order

Meeting was called to order at 7:01 pm by Mayor, David Porterfield.

## 2. Roll Call

Roll call was taken with the following results: Councilwoman Michelle DeGiorgio, present. Councilmen Clint Berends and Richard Wallace, Jr, present. Also present Mayor David Porterfield and City Attorney, Todd Lakey.

## 3. Pledge of Allegiance

## 4. Public Concerns, Comments

NONE

## 5. Public Hearing for the purpose of public comment regarding the FY 2018-19 budget

### 5.1 Mayor Opens Public Hearing

Mayor, David Porterfield opens public hearing at 7:02 pm.

### 5.2 Verification by City Clerk/Treasurer that Public Hearing was correctly advertised

City Clerk, Loretta Vollmer verified that the hearing was correctly advertised.

### 5.3 Staff review of proposed FY 2018/2019 budget.

Treasurer, Marie Eilers reviewed proposed budget of \$2,866,512.00 with Council.

### 5.4 Written Correspondence Submitted for the record

None

### 5.5 Public Testimony from those in support

NONE

### 5.6 Public Testimony from those neutral

NONE

### 5.7 Public Testimony from those opposed

NONE

### 5.8 Comments from Mayor and Council

DeGiorgio comments that the maintenance budget means nothing without staff qualified to do it.

### 5.9 Mayor closes Public Hearing

Councilman Wallace Jr motioned to close public hearing at 7:10pm. Berends seconded. Voice vote. All in favor. Motion passed.

## 6. Consent Agenda, ACTION ITEMS

### 6.1 Disbursement List

Wallace Jr motioned to pay disbursement list as presented. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; no. Motion passed.

### 6.2 Council Meeting Minutes

DeGiorgio would like to add the word "be" on 9.3 DeGiorgio motioned to approve meeting minutes of August 6<sup>th</sup>, 2018 with changes previously mentioned. Wallace Jr seconded. Roll call

was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Berends; abstain. Motion passed.

### 6.3 Committee Meeting Minutes: Library, Community Events

Wallace Jr motioned to accept the Events Committee meeting minutes from 7-11-2018. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; yes, Motion passed.

## 7. Staff Reports

### 7.1 Public Works

NONE

### 7.2 Library Liaison

NONE

### 7.3 Treasurer

Marie handed out monthly revenue and expense reports for July to Council. DeGiorgio asks if the Notus events is in the hole \$815.32 on the revenue report. Marie stated that no, that means they brought in \$815.32 more than what was budgeted. DeGiorgio also asks about the Streets and roads line. Marie comments that yes we not received as much money as we would like to see and our expenditures continue to go out. She will be looking through those line items. We kind of started off the year in the hole with all the expenditure we had. It may come down to a little transfer of LGIP to bring it back up.

## 8. Professional's Reports

### 8.1 Wastewater

No report from Mike Black. Mayor reported that the monthly DMR reports are now required to be filed online to DEQ.

### 8.2 City Engineer

Stuart reported that the first payment application for construction and USDA and Rural Development concurrence for pay out to the contractor on the north side project is pending. There is nothing to pay out on the south side project yet. That south side project is the same procedure except there is an additional page for the Army Corp of Engineers. There is a 5% retainage held back to ensure project is done correctly before full and last payment is made. The lagoon construction updates are ongoing. DEQ will be inspecting on Wednesday. HDPE pipe is on back order. Current cost of each sewer connection is about \$1200.00

### 8.3 Crestline Engineering

NONE

## 9. Business: ACTION ITEMS

### 9.1 FY 2017-18 Budget Approval

Wallace Jr. motioned to approve the 2018-19 budget. Berends seconded. Roll call was taken with the following results: Wallace Jr; yes, Berends; yes, DeGiorgio; no. Motion passed.

### 9.2 Appropriation Ordinance FY 2018-19 Budget, approval

Wallace Jr motioned to dispense with the rule requiring ordinances to be read on three separate days and once in full, and that the ordinance be read once by title for Ordinance #460. Berends seconded. Roll call was taken with the following results. Wallace Jr; yes, Berends; yes, DeGiorgio; no. Motion passed.

Mayor reads Appropriation Ordinance #460 FY 2018-19 Budget by title.

Wallace Jr. motioned to approve Appropriations Ordinance #460 FY2018-19 budget. Berends seconded. Roll call was taken with the following results. Wallace Jr; yes, Berends; yes, DeGiorgio; no. Motion passed

**9.3 Museum Building, Update**

Mayor reported that a plumber was called and has inspected the water shut off's at the museum building. In his opinion the 2 water shut off's are sufficient. (CLERK NOTE\* Wallace Jr motion from last meeting to add a shut off at the museum is not needed at this time) Renee Taylor asks for permission to be able to shut off water (in case of an emergency)". Mayor reminded Council that City code states "only City personnel are authorized turn water on/off". DeGiorgio motioned to give them (Renee Taylor) authorization to be able to shut off water (in an emergency) without (City) reciprocation on them. Wallace Jr seconded. Roll call was taken with the following results: DeGiorgio; yes, Wallace Jr; yes, Berends; abstain. Motion passed. Renee thanks Council for their support an states they will see some changes starting next month. There is still no museum opening date set.

**9.4 Roadway Property Purchase, 1<sup>st</sup> Street South**

Mayor commented that 1<sup>st</sup> Street south property along roadway is currently part of a right of way from Denver to 204 1<sup>st</sup> street south. Owner James Gantz has agreed to deed that sliver (15 ft. wide by 534 ft. long) of property from Denver Ave to 204 1<sup>st</sup> Street parcel to the City. There is another portion of the roadway that he owns as well that is a continuation of that road to where the private driveways begin. And it just makes sense for the City to own the whole roadway where our utilities are located. This will probably have to be surveyed since it is a small portion of Gantz's large parcel. We will have to check the property to see if it has clear title or if there is a mortgage holder. If there is that would require communication with them as well. Wallace Jr motioned to acquire the property in the cheapest way possible and pay no more than \$100.00 (to Gantz). DeGiorgio seconded. Roll call was taken with the following results: Wallace Jr; yes, DeGiorgio; yes, Berends; yes. Motion passed.

**9.5 ICCTFOA Conference Attendance, Sept. 19-21, 2018 Coeur d'Alene, ID**

Wallace Jr motioned to allow Marie and Loretta to attend the conference in Coeur d'Alene. Berends seconded. Roll call was taken with the following results. Wallace Jr; yes, Berends; yes, DeGiorgio; no. Motion passed. The office will be closed on September 19 and 20, 2018.

**10. Mayor & Council Comment**

NONE

**11. Adjournment**

DeGiorgio motioned to adjourn at 8:30 pm. Wallace Jr seconded. Voice vote. All in Favor. Motion passed.

Respectively submitted by Loretta Vollmer, City Clerk \_\_\_\_\_

David Porterfield, Mayor \_\_\_\_\_